



*Department of Planning and Development*  
Monroe County, New York

**Maggie Brooks**  
*County Executive*

**Judy A. Seil**  
*Director*

## **Spring 2014 LAND USE DECISION-MAKING TRAINING PROGRAM**

v.1

The Monroe County Department of Planning and Development has offered the Land Use Decision-Making Training Program – designed especially for new and returning locally elected and appointed municipal board members – since 1985. The program consists of a series of four-hour workshops that **satisfy New York State’s four-hour annual training requirement**. Elected officials and municipal staff, agency personnel, planners, attorneys, architects, developers, engineers, landscape architects, surveyors and the general public are invited to attend the program.

This spring we are offering four four-hour workshops. Each workshop will run from **4:30-9:00 PM (registration begins at 4:00 PM)**. The cost is **\$40.00** and includes dinner.

Monday, March 17, 2014: **Land Use Law**

Wednesday, March 19, 2014: **Introduction to Planning and Zoning**

Thursday, March 27, 2014: **Site Plan Review**

Monday, March 31, 2014: **New York State Environmental Quality Review Act**

At the end of the program each attendee will receive a **Certificate of Participation** indicating which workshop(s) they attended. At that time elected officials will receive a report of their board members’ workshop attendance.

The Training Program will be held in the R. Thomas Flynn Campus Center (Building 3) at **Monroe Community College** in Brighton. Detailed location and parking information and a free parking pass will be provided with registration confirmation.

*The Monroe County Land Use Decision-Making Training Program  
is proud to be endorsed by the following organizations*

*American Society of Civil Engineers--Local Chapter ★ Genesee Valley Branch of the  
American Public Works Association ★ American Society of Civil Engineers--Local  
Chapter ★ Institute of Transportation Engineers ★ Center for Environmental  
Information ★ Rochester Green Business Network ★ Monroe County Environmental  
Management Council ★ Monroe County Supervisors Association ★ Monroe County  
Village Mayors Association ★ New York Bar Association & Upstate New York Chapter  
of the Municipal Law Section ★ New York Planning Federation ★ New York Upstate  
Chapter of the American Planning Association ★ Rochester Home Builders Association  
★ Rochester Regional Community Design Center.*

**SAVE THESE DATES FOR THE FALL PROGRAM: October 7 and 28, 2014**

*Department of **PLANNING and DEVELOPMENT**  
Monroe County, New York*

**Spring 2014 LAND USE DECISION-MAKING TRAINING PROGRAM**

**Land Use Law**, Monday, March 17, 2014. Registration begins at 4:00 PM. Dinner break at 6:00 PM.

Topics: The power to regulate land use; an overview of federal, state and county land use regulation; municipal land use regulation; the courts and land use law; selected topics in ethics; the last hour (in two split sessions) on the Planning Board and Zoning Board of Appeals procedures, roles, responsibilities and functions.

Faculty: Betsy D. Brugg, Esq. and Jerry A. Goldman, Esq., Woods Oviatt Gilman LLP; and Robert M. Place, Esq., Place and Arnold Attorneys at Law.

**Introduction to Planning and Zoning**, Wednesday, March 19, 2014. Registration at 4:00; dinner at 6:00 PM.

Topics: A brief history of planning and zoning and using the land use planning and zoning processes to develop and implement municipal plans and ordinances.

Faculty: Jason Haremza, AICP, Senior Planner/Urban Design Specialist, City of Rochester; and Matthew Ingalls, AICP, ASLA, Principal Planner/Urban Designer, Ingalls Planning and Design.

**Site Plan Review**, Thursday, March 27, 2014. Registration begins at 4:00 PM. Dinner break at 6:00 PM.

Topics: Types of plans and reviews; definitions and terminology; reading and interpreting plans; external plan review.

Faculty: Peter Vars, PE, President, BME Associates.

**NYS Environmental Quality Review Act**, Monday, March 31, 2014. Registration begins at 4:00 PM. Dinner break at 6:00 PM.

Topics: Overview of process; roles and responsibilities of boards and applicants; municipal, applicant and developer perspectives on case study.

Faculty: Jerry A. Goldman, Esq., Woods Oviatt Gilman LLP; Gary Tajkowski, Director of Development Services, Town of Greece; and Peter Vars, PE, President, BME Associates.

**REGISTRATION FORM**

| Date    | Workshop  | Registration Fee |
|---------|---|------------------|
| 3/17/14 | <input type="checkbox"/> Land Use Law                         | \$40.00          |
| 3/19/14 | <input type="checkbox"/> Introduction to Planning and Zoning  | \$40.00          |
| 3/27/14 | <input type="checkbox"/> Site Plan Review                     | \$40.00          |
| 3/31/14 | <input type="checkbox"/> NYS Environmental Quality Review Act | \$40.00          |
|         |   | \$ _____ .00     |

Financial assistance is available.

Contact Rochelle Bell at 753-2034 or [rbell@monroecounty.gov](mailto:rbell@monroecounty.gov) for more information.

Registrant's name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Phone where we can reach you or leave message: \_\_\_\_\_

Preferred e-mail address: \_\_\_\_\_

Which municipality, agency or firm do you represent: \_\_\_\_\_

Which board do you serve on? How many years? \_\_\_\_\_

*Make checks payable to the **Monroe County Planning Board**. Send registration form and check or voucher to: Kathy Mahns, Monroe County Department of Planning and Development, CityPlace, 50 W. Main St., Ste. 8100, Rochester, NY 14614 or fax to 753-2028.*

|   |
|---|
| Contact Kathy Mahns at 753-2038 or <a href="mailto:kmahns@monroecounty.gov">kmahns@monroecounty.gov</a> for registration information & workshop location. |
|---|