

**Agenda**  
**Monroe County Airport Authority**  
**Regular Meeting**  
**June 4, 2014**  
**12:00 pm**

- |     |   |          |
|-----|---|----------|
| 1.  | Pledge of Allegiance  | Vazzana  |
| 2.  | Roll Call   | Vazzana  |
| 3.  | Approval of Minutes from March 26, 2014   | Vazzana  |
| 4.  | Audit Committee Report  | Perrone  |
| 5.  | Treasurers Report   | Franklin |
| 6.  | Authorize the Acquisition of Property at 1110 and 1214 Brooks Avenue and 678 Beahan Road for the Monroe County Airport Authority at the Greater Rochester International Airport   | Giardino |
| 7.  | Authorize an amendment to Resolution #8 of 2014 with JetSmart Aviation Services, Inc. to provide Fixed Based Operator (FBO) Services for the Monroe County Airport Authority at the Greater Rochester International Airport | Giardino |
| 8.  | Authorize a contract with Stonebridge Business Partners to provide Internal Audit Services for the Monroe County Airport Authority at the Greater Rochester International Airport   | Giardino |
| 9.  | Authorize expenditure in an amount not to exceed \$2,500 for Silver Sponsorship of the 2014 New York Aviation Management Association (NYAMA) Fall Conference and Exhibit Show   | Giardino |
| 10. | Traffic Report  | Haas     |
| 11. | Directors Report  | Giardino |
| 12. | Other Business  | Vazzana  |

Next meeting is July 16, 2014

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. \_\_\_ of 2014**

**AUTHORIZING THE ACQUISITION OF PROPERTIES AT 1110 AND 1214 BROOKS AVENUE AND 678 BEAHAN ROAD FOR THE MONROE COUNTY AIRPORT AUTHORITY AT THE GREATER ROCHESTER INTERNATIONAL AIRPORT**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to acquire through purchase, properties at 1110 and 1214 Brooks Avenue and 678 Beahan Road in an amount not to exceed \$1.48 Million.

Section 2. Said properties shall be utilized by the Greater Rochester International Airport in accordance with Federal Aviation Administration (FAA) requirements that Airports maintain compatible land use in and around their airport and control the Runway Protection Zones (RPZ) maintaining them clear of incompatible objects and activities.

Section 3. The Federal Aviation Administration (FAA) further states that airport owner control over the Runway Protection Zones (RPZ) land is emphasized to achieve the desired protection of people and property on the ground.

Section 4. This resolution shall take effect immediately.

ADOPTION: Date: June 4, 2014

Vote: X-X

I, Merideth Smith, Esq., Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport  
Authority at a General Meeting held June 4, 2014.

Dated:

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Merideth Smith, Esq., Secretary

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. \_\_\_ of 2014**

**AMENDMENT OF RESOLUTION No. 8 of 2014 WITH JETSMART AVIATION SERVICES INC. TO PROVIDE FIXED BASE OPERATOR (FBO) SERVICES FOR THE MONROE COUNTY AIRPORT AUTHORITY AT THE GREATER ROCHESTER INTERNATIONAL AIRPORT**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

WHEREAS, Monroe County Airport Authority authorized the execution of a contract with JetSmart Aviation Services Inc. to provide Fixed Base Operator (FBO) services on March 26, 2014; and

WHEREAS, the initial contract term was for a period of five (5) years, with an option to renew for one (1) successive five (5) year term.

Section 1. The Monroe County Airport Authority hereby amends Resolution No. 8 of 2014 authorizing the Administrative Director to extend the expiration date of the original Agreement to the Fixed Base Operator's (FBO) lease hold.

Section 2. This resolution shall take effect immediately.

ADOPTION: Date: June 4, 2014

Vote: X-X

I, Merideth Smith, Esq., Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport  
Authority at a General Meeting held June 4, 2014.

Dated:

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Merideth Smith, Esq., Secretary

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. \_\_\_ of 2014**

**AUTHORIZING A CONTRACT WITH STONEBRIDGE BUSINESS PARTNERS TO PROVIDE  
INTERNAL AUDIT SERVICES FOR THE MONROE COUNTY AIRPORT AUTHORITY**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY,  
as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute a contract, and any amendments thereto, with StoneBridge Business Partners to provide Internal Audit services for the Monroe County Airport Authority.

Section 2. StoneBridge Business Partners was determined by a Selection Committee to be the most qualified of the two respondents. The Internal Audit services to be provided are the Monroe County Airport Authority's financial operations, including but not limited to, review of financial policies, procedures and practices. This contract will be for a period of one (1) year, with options exercisable by the Authority to renew for up to two (2) consecutive one (1) year terms, subject to performance review. This contract is to be awarded at an annual cost not to exceed \$75,000.

Section 3. Funding is available for this contract in the 2014 Monroe County Airport Authority budget as adopted by Resolution 17 of 2013 on September 25, 2013.

Section 4. The records in the Office of the Monroe County Treasury have indicated that neither StoneBridge Business Partners, nor any of its principal officers, owe any delinquent Monroe County property taxes.

Section 5. This resolution shall take effect immediately.

ADOPTION: Date: June 4, 2014

Vote: X-X

I, Merideth Smith, Esq., Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport  
Authority at a General Meeting held June 4, 2014.

Dated:

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Merideth Smith, Esq., Secretary

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. \_\_\_\_ of 2014**

**AUTHORIZE EXPENDITURE IN AN AMOUNT NOT TO EXCEED \$2,500 FOR SILVER SPONSORSHIP OF THE 2014 NEW YORK AVIATION MANAGEMENT ASSOCIATION (NYAMA) FALL CONFERENCE AND EXHIBIT SHOW**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Administrative Director of the Monroe County Airport Authority is hereby authorized to expend an amount not to exceed \$2,500 on behalf of the Monroe County Airport Authority for a Silver Sponsorship of the 2014 New York Aviation Management Association (NYAMA) Fall Conference and Exhibit Show to be held September 17 to September 19, 2014 hosted by the Syracuse Hancock International Airport.

Section 2. This resolution shall take effect immediately.

ADOPTION: Date: June 4, 2014

Vote: X-X

I, Merideth Smith, Esq., Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport  
Authority at a General Meeting held June 4, 2014.

Dated:

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Merideth Smith, Esq., Secretary