

June, July, August 2011

EARLY INTERVENTION NEWSLETTER

A Bi-monthly (or so) information sheet for EI service coordinators

The purpose of this newsletter is to address general topics that may be of interest in the performance of your job as a service coordinator

Clarifying Make Ups

It's all because of NYEIS!

Actually the regulations state in 69-4.9(g)(ii)(a) that,

"Missed visits may be rescheduled and delivered to the child and family by such provider, as clinically appropriate, agreed upon by the parent and in conformance with child's and family's IFSP."

When asked for more guidance regarding the above BEI (Bureau of Early Intervention) stated that specifics as to what would "occur when services are missed, i.e., how and when make-up sessions will occur." The maximum number of make-ups allowed is to be indicated.

It is up to us as the county (municipality) to have a written policy regarding the above. You will find the written policy in the "H" drive (for county staff) under SCS/EI/Make-up visits or in the Services Manual, Tab 24. The most recent revision to this policy was completed in July 2011, but OSC Supervisors just received it to be distributed to staff.

In NYEIS - the Service Authorization section requires entering the maximum number of make-up sessions that will be allowed, and over what period this applies to.

**Since we cannot predict the future you will need to discuss with the family and providers as to what they have agreed on so that you can reflect it accurately in NYEIS.

**NYEIS allows flexibility in this i.e., you could enter "26" make-ups over "IFSP period", or "2" make-ups a "Month" or "1" make-up a "week".

**To be consistent we are having the OSC's also reflect this on the IFSP's for children that are active in the KIDS system as well.

June, July, August 2011

To have this make more sense - take a look at the IFSP page for a child in NYEIS and go under a specific service authorization.

A little more explanation of the new insurance form. . .

The second paragraph that requires a parent signature is asking permission from the family to apply EI services against their insurance allotment of authorized services.

--- I.e., insurance policy authorizes 25 PT visits, EI uses 26, child breaks leg, needs PT services - no more are left as EI used them up

THIS is ONLY FOR insurance policies that are NOT regulated by New York State.

If the insurance company is local like BC/BS, just skip the second paragraph. This only applies to insurance carriers whose home office is out of state.

However - since no one is really sure if that particular insurance company is regulated by NYS or not -until they submit the claim, it may be helpful to our families if they do NOT sign the second paragraph.

The above is NOT APPLICABLE to children with straight MEDICAID coverage. Remember that this form no longer needs to be submitted to HEG if the child is on straight Medicaid and is on NYEIS. If the child is a "KIDS" child, all types of insurances still need to be submitted to HEG.

Remember as OSC's you are NO LONGER able to sign insurance form. The EIOD must sign.

Things the EIOD's are learning about NYEIS as they go along . . .

- OSC's need to remember to check the block indicating that a script has been obtained for services that require this i.e., PT.
- Supplemental evaluations for children that are in NYEIS will no longer need the evaluation summary sheet as HEG is automatically able to read the codes on NYEIS.
- WAIVER codes are needed for services that are **THREE or MORE** vs **OVER THREE**.
- As OSC's you will need to devise some sort of tracking system, as there is no notification back to you when EIOD's have approved a request - unless you remember to go back and check the child's IFSP page.
And I can GUARANTEE you that we will not be calling you after we approve every request!!!! (Not that we don't like talking to you - just that there will be way too many requests - both Chasa and I are up over a 125+ kids each in NYEIS and the number of kids is climbing steadily)
- Remember to call LEISA prior to submitting a parent as a vendor for either Transportation or Respite. Once LEISA submits the parent's name you will be able to search for them ALSO remember that for NYEIS kids you

June, July, August 2011

are responsible for handing out the information packets to parents for both Transportation and Respite services reimbursement.



THE BILLING GUIDANCE DOCUMENT

EIOD's and administrators are working through the points identified in the document.

IFSP END DATES (for non-NYEIS kids)

Clarification is being pursued through HEG

MEET OUR NEWEST SERVICE COORDINATORS

COUNTY – KOLLEEN MORSE - she started JUNE 27th

She comes from the VISITATION UNIT through Child Protective Services. She has been employed by the county for 5 yrs and has a degree in SW.

She has a dog, a husband, and two girls, and lives in West Irondequoit.

Don't be mocking her out but her favorite movie of all time is "Sound of Music" - p.s. do NOT ask her to sing (it is my opinion that she should NOT quit her day job)!

She loves steak, loves to read on her back deck and have a cold one.

If she won the lottery, she would travel to exotic places with nice sandy beaches!!!! (and sorry, she has already said that she won't be inviting any of us!).

June, July, August 2011

Catholic Family Center – BRIANNA FESTA – started May 16th

Brianna graduated from Keuka College this May with a Bachelor's in Social Work. She is planning on continuing her studies and obtaining a Master's in Social Work

She has a dog named Bailey he is a Cairn Terrier, she likes to knit (currently she is on an afghan theme).

Her scariest moment was when she was on a Whale watching tour in the waters near Boston, and got stuck out at sea during a fierce thunderstorm with lots of lightning (but she didn't get seasick!).

If she won the lottery, she would go on a shopping spree and buy clothes and apartment furnishings. She would also pay off her bills and school loans and the rest she would save and invest.

DID YOU KNOW?

Kirch has a new Developmental Pediatrician starting - She is a transplant from Massachusetts and has a TON of experience in child development. Her name is Robin Adair, her particular interest is behavioral concerns in young children. She will be starting August 26th to see children. Only a few days a week at first as she is also working in the Neonatal clinic.

UPCOMING Inclusion Conference – September 17th at RIT Inn & Conference

Center

An UPCOMING Provider Fair is being scheduled at the end of October

THE CHANGE CORNER - a quick list of recent changes:

- *For Initials - The following documentation has had changes made to them: Best Practice: Initial Visit, Best Practice: Role of ISC at IFSP meeting, Completion of IFSP services and Parent Consent - NYEIS, Closing NYEIS cases (ISC's extend their 45 day SA to 105 days when assigning themselves as ISC's)*
- *Billing Guidelines for Initial Service coordinators has changed: 1 Sheet per child, turn in by 3rd working day after end of the month.*
- *ISC's - remember to use the Insurance declination form if a parent refused to provide insurance information (only needed if the insurance is regulated by*

June, July, August 2011

NYS). The state dept of Health would then need to be notified.

Editor's Note: Any comments, feedback, suggested topics strongly welcomed. You can reach me at CMizerny@monroecounty.gov or phone # 753-5265.