Monroe County Clerk of the Legislature

Diana M. Christodaro Clerk



David Grant Deputy Clerk

MEMORANDUM

TO:

Legislators, Directors, Staff and Media

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FROM:

Diana M. Christodaro, Clerk of the Legislature

DATE:

April 20, 2018

RE:

Matters of Importance – File Nos. 18-0140 through 18-0142

18-0140 -

Authorize a Contract with National Medical Services, Inc. dba NMS Labs to Provide Toxicology Laboratory Services for the Monroe County Office of the Medical Examiner – As a Matter of Importance – County Executive Cheryl Dinolfo

18-0141 -

Amend Resolution 452 of 2017 to Accept the Assets and Liabilities of the Greater Rochester Outdoor Sports Facility Corporation into the General Fund – As a Matter of Importance – County Executive Cheryl Dinolfo

18-0142 -

Authorize Various Budget Transfers in, and Amendments to, the 2017 and 2018 Operating Budgets to Account for Frontier Field Activities in the General Fund – As a Matter of Importance – County Executive Cheryl Dinolfo

These referrals were not made to committee at the preceding meeting of the Legislature on April 10, 2018, but have been determined by President Dr. Joe Carbone to be of sufficient importance to warrant referral between Legislative meetings, pursuant to Section 545-24 (C) of the Rules of the Monroe County Legislature.

Attachments



Office of the County Executive

MONROE COUNTY, NEW YORK

Cheryl Dinolfo
County Executive

April 18, 2018

OFFICIAL FILE COPY
No. 180140
Hot to be removed from the Office of the Legislature of Monroe County
Committee Assignment
HUMAN SERVICES -L
WAYS & MEANS

To The Honorable Monroe County Legislature 407 County Office Building Rochester, New York 14614

Subject:

Authorize a Contract with National Medical Services, Inc. dba NMS Labs to Provide

Toxicology Laboratory Services for the Monroe County Office of the Medical

Examiner

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with National Medical Services, Inc. dba NMS Labs, in an amount not to exceed \$250,000, to provide toxicology laboratory services for the Monroe County Office of the Medical Examiner (OME), for the period of May 1, 2018 through April 30, 2019, with the option to renew for two (2) additional one-year terms, in an amount not to exceed \$250,000 annually.

This contract will support the OME by providing toxicology laboratory services including but not limited to postmortem toxicology testing of specimens.

It has been determined that National Medical Services, Inc. dba NMS Labs is a sole source provider for these services.

The specific legislative action required is to authorize the County Executive, or her designee, to execute a contract, and any amendments thereto, with National Medical Services, Inc. dba NMS Labs, 3701 Welsh Road, Willow Grove, Pennsylvania 19090, for the provision of toxicology laboratory services for the Monroe County Office of the Medical Examiner, in an amount not to exceed \$250,000, for the period of May 1, 2018 through April 30, 2019, with the option to renew for two (2) additional one-year terms, in an amount not to exceed \$250,000 annually.

Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.

Monroe County Legislature April 18, 2018 Page 2

Funding for this contract is included in the 2018 operating budget of the Department of Public Health, general fund 9001, funds center 5804020000, Forensic Laboratory, and will be included in future years' budgets. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither National Medical Services, Inc. dba NMS Labs, nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

Pierre G. Cassigneul, President and Chief Executive Officer David Delia, Chief Financial Officer Dr. Barry K. Logan, Ph.D., F-ABFT, Sr. Vice President, Forensic Science Initiatives and Chief of Forensic Toxicology

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Chery Dinolfo

Monroe County Executive

CD:db



Office of the County Executive

MONROE COUNTY, NEW YORK

Cheryl Dinolfo
County Executive

April 18, 2018

OFFICIAL FILE COPY
No. 180141
Hot to be removed from the Office of the
Legislature Of
Monroe County
Committee Assignment
WAYS & MEANS -L

To The Honorable Monroe County Legislature 407 County Office Building Rochester, New York 14614

Subject:

Amend Resolution 452 of 2017 to Accept the Assets and Liabilities of the Greater

Rochester Outdoor Sports Facility Corporation into the General Fund

Honorable Legislators:

I recommend that Your Honorable Body amend Resolution 452 of 2017 to accept the assets and liabilities of the Greater Rochester Outdoor Sports Facility Corporation into the General Fund.

By Resolution 452 of 2017, Your Honorable Body accepted the assets and liabilities of the Greater Rochester Outdoor Sports Facility Corporation (GROSFC) into internal services fund 9020 and debt service fund 9097. However, after continuing discussion with Monroe County's independent auditors we have agreed that, under a strict GASB 34 (Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments) and GASB 69 (Government Combinations and Disposals of Government Operations) interpretation, it is more appropriate to record the activities associated with Frontier Field in the general fund. Such a conclusion is based on the primary user of the facility being Rochester Community Baseball, a non-governmental entity. A government owned facility cannot be accounted for as an internal service if the primary user is a non-governmental entity.

Because the needed accounting treatment is different than originally contemplated, we are requesting new approval so that the legislative intent and the accounting treatment are complementary.

Authority to correct prior budgeting and accounting for Frontier Field activities will be sought under a separate request.

The specific legislative actions required are:

- 1. Amend Resolution 452 of 2017 to accept the assets of the Greater Rochester Outdoor Sports Facility Corporation pursuant to a Plan of Dissolution, to include cash, accounts receivable, and capital assets with a book value of \$1,629,145 into general fund 9001, as detailed in Attachment A.
- Amend Resolution 452 of 2017 to accept the assignment of the Greater Rochester Outdoor Sports Facility Corporation liabilities, commitments, and contracts pursuant to a Plan of Dissolution, to include accounts payable with a book value of \$239,179 into general fund 9001, as detailed in Attachment B.

110 County Office Building • 39 West Main Street • Rochester, New York 14614 (585) 753-1000 • fax: (585) 753-1014 • www.monroecounty.gov • e-mail: countyexecutive@monroecounty.gov

Monroe County Legislature April 18, 2018 Page 2

Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.

These actions will have no net County impact on the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Monroe County Executive

CD: db

Attachment A Assets of Greater Rochester Outdoor Sports Facility Corporation

Accept into Fund 9001

Cash	\$1,104,336
Accounts Receivable	
Rochester Community Baseball (utilities)	\$108,003
Costello & Sons (suite rental)	\$28,800
Brown & Brown (insurance recoveries)	\$13,448
Capital Assets, net of depreciation	\$374,558

Total of GROSFC Assets

\$1,629,145

Attachment B Liabilities of Greater Rochester Outdoor Sports Facility Corporation

Accept into Fund 9001

Accounts Payable	Acco	ints	Pay	abl	e
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Spectrum (suite cable)	\$554
Frontier (telephone)	\$474
City of Rochester (water)	\$2,000
Barclay Damon (legal fee)	\$10,000
Brown & Brown (D&O tail insurance)	\$26,151

Contingency \$200,000

Total of GROSFC Liabilities \$239,179

Commitments (contracts):

Kodak parking lot lease	\$35,000 annual	Expires 9/2022
MCC event parking	\$140,000 annual	Expires annually
Frontier (naming rights)	\$200,000 annual net revenue	Expires 11/2025
Rochester Community Baseball	Facility use	•

Liabilities to be Extinguished:

Outstanding Lease Amount due to Monroe County \$32,188,652



Office of the County Executive

MONROE COUNTY, NEW YORK

Cheryl DinolfoCounty Executive

April 18, 2018

OFFICIAL FILE COPY

No. 180142

Not to be removed from the Office of the Legislature Of Monroe County

Committee Assignment

WAYS & MEANS -L

To The Honorable Monroe County Legislature 407 County Office Building Rochester, New York 14614

Subject:

Authorize Various Budget Transfers in, and Amendments to, the 2017 and 2018

Operating Budgets to Account for Frontier Field Activities in the General Fund

Honorable Legislators:

I recommend that Your Honorable Body authorize various budget transfers in, and amendments to, the 2017 and 2018 operating budgets to account for Frontier Field activities in the General Fund.

By Resolution 452 of 2017, Your Honorable Body accepted the assets and liabilities of the Greater Rochester Outdoor Sports Facility Corporation (GROSFC) into internal services fund 9020 and debt service fund 9097. However, after continuing discussion with Monroe County's independent auditors we have agreed that, under a strict GASB 34 (Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments) and GASB 69 (Government Combinations and Disposals of Government Operations) interpretation, it is more appropriate to record the activities associated with Frontier Field in the general fund. Such a conclusion is based on the primary user of the facility being Rochester Community Baseball, a non-governmental entity. A government owned facility cannot be accounted for as an internal service if the primary user is a non-governmental entity.

Because the 2017 operating budget was amended, and the 2018 operating budget was adopted, contemplating Frontier Field activities as an internal service, legislative authorization is needed to transfer budgets and accounting transactions from the internal services fund to the general fund.

The specific legislative actions required are:

1. Authorize the transfer of \$1,713,837 in revenue and expenditure appropriations in the 2017 operating budget from internal services fund 9020, funds center 8695010000, Frontier Field, to general fund 9001, funds center 1209060600, Frontier Field, in the amount of \$1,125,271, and to debt service fund 9097, funds center 1209060600, Frontier Field, in the amount of \$588,566, as detailed in Attachment A.

- 2. Amend the 2017 operating budget to appropriate and authorize an interfund transfer of \$1,330,157 from general fund 9001, funds center 1209060600, Frontier Field to debt service fund 9097, funds center 1209060600, Frontier Field, as detailed in Attachment A.
- 3. Authorize the transfer of \$1,590,000 in revenue and expenditure appropriations in the 2018 operating budget from internal services fund 9020, funds center 8695010000, Frontier Field, to general fund 9001, funds center 1209060600, Frontier Field, in the amount of \$1,290,000, and to debt service fund 9097, funds center 1209060600, Frontier Field, in the amount of \$300,000, as detailed in Attachment B.
- 4. Amend the 2018 operating budget to authorize an interfund transfer of \$953,750 from general fund 9001, funds center 1209060600, Frontier Field to debt service fund 9097, funds center 1209060600, Frontier Field, as detailed in Attachment B.

Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.

These actions will have no net County impact on the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) favorable action by Your Honorable Body.

Sincerely,

Chery Dinolfo

Monroe County Executive

CD: db

ATTACHMENT A

2017 Budget Transfers for Frontier Field from Internal Service Fund to General and Debt Service Funds

Transfer Detail:

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Called	Commitment Item	Amount		Fund	Funds Center	Commitment Item	Amount	
8695010000	402015		500,000	9001	1209060600	_	€9	500.000
8695010000	406210		239,179	9001	1209060600	406210	-	.069.336
8695010000	409200	\$ 1,47	,474,658	9001	1209060600		€ S	386,092
8695010000	409201	(1)	,088,566)		General	General Fund Revenue Total	,	1 955 42B
8695010000	412000		588,566			+-		
Internal Service	Internal Service Fund Revenue Total	1,	1,713,837					
				9001	1209060500	509045	8	.330,157
				9001	1209060600	541400		20,000
8695010000	541400		20,000	9001	1209060600		69	006
8695010000	504290	\$	006	9001	1209060600		69	239.179
8695010000	504625		239,179	9001	1209060600		69	9000
8695010000	206090		266,159	9001	1209060600		66	4 950
8695010000	206060		822,407	9001	1209060600		65	300,000
8695010000	300005		60,000	9001	1209060600		- G	242
8695010000	900005		4,950		General Fund	Total		1 955 42B
8695010000	918670	\$ 30	300,000			+		7750
8695010000	989062		242			NET	S	•
Internal Service Fun	Internal Service Fund Appropriation Total	1,71	1,713,837					
				2606	1209060600	409201	8	1.088.566)
	NET	S		2606	1209060600	409200		,088,566
				2606	1209060600	412000	- T	1,918,723
					Debt Service F	Debt Service Fund Revenue Total		1,918,723
				2606	1209060600	\$ 060905	8	830,157
				2606	1209060600			266,159
				2606	1209060600		€9	822,407
					Debt Service Fund Appropriation Total	_	1	1,918,723
		:						
						NET \$	\$	•

ATTACHMENT B

2018 Budget Transfers for Frontier Field from Internal Service Fund to General and Debt Service Funds

Transfer Detail:

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