



Monroe County Economic Development
 50 West Main Street, Suite 8100
 Rochester, New York 14614-1218
 (585) 753-2000 Fax (585) 753-2002
monroecounty.gov

MONROE MANUFACTURES JOBS PROGRAM APPLICATION

I. COMPANY DATA

Company Name: _____
 Company Contact: _____ Title: _____
 Company Address (non-residence): _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____
 E Mail Address: _____ Website: _____
 NAICS Code: _____
 Number of full-time equivalent employees in Monroe County: _____ As of date: _____

II. COMPANY CERTIFICATION

The company certifies the employee information listed below is true and correct and that the employee will work at least 35 hours per week.

Employee Hired: _____
 Employee Title: _____
 Date of Hire: _____
 Signature & Title: _____

III. EMPLOYEE CERTIFICATION

The employee certifies that this is their first job since completing a twenty (20) week, 360 hour job readiness certificate program at the Rochester Arc and Flame Center. The employee further certifies that all other information contained below is true and correct.

Employee Name: _____
 Employee Mailing Address: _____
 Employee Phone Number: _____ Social Security Number: _____
 Employee Signature: _____

IV. ROCHESTER ARC AND FLAME CENTER

I certify that the above noted employee has completed the twenty (20) week, 360 hour job readiness certificate program class at the Rochester Arc and Flame Center.

Date of completion: _____

_____, Executive Director, _____
 Signature Print Name
 Rochester Arc and Flame Center.



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The Monroe Manufactures Jobs program is only available to manufacturers as determined by Monroe County. Payments from the program will be made upon providing evidence that the employee hired has been employed for at least one year from the date of hire.

III. COMPANY CERTIFICATION

The undersigned officer of the Company hereby certifies, on behalf of the Company, as follows:

A. The information contained in this application is true and correct. The Company is aware that any material misrepresentation made in this application constitutes an act of fraud, resulting in termination of participation in the Monroe Manufactures Jobs program.

B. The Company agrees to retain the full-time employee for a minimum of one year from the date of hire on application. The company agrees to complete a survey at the end of the first year.

C. The Company will maintain its headquarters at a nonresidential address in Monroe County.

D. The undersigned on behalf of the Company certifies that the Company and its officers (owning more than 20% of the Company) are current on all real property, federal, state, sales, income and withholding taxes.

E. Company understands qualification for participation in the program is to be determined by Monroe County in its sole discretion.

IN WITNESS WHEREOF, the undersigned has executed this company's certificate as of this date:

Date: _____

Company's Name: _____

Signature: _____

Print Name & Title: _____

Rochester Arc and Flame Center to remit completed original form to:

Monroe County Planning & Economic Development
50 West Main Street,
Suite 8100
Rochester, New York 14614-1218
Phone: (585) 753-2000