

Monroe County, NY  
Thursday, May 15, 2014

## Chapter 384. PAWNBROKERS, SECONDHAND DEALERS AND JEWELRY AND COIN EXCHANGE DEALERS

**[HISTORY: Adopted by the Legislature of the County of Monroe 12-10-2013 by L.L. No. 8-2013.** *Editor's Note: This local law was adopted as Ch. 382, but was renumbered to maintain the sequencing of the Code. This local law also provided an effective date of 6-1-2014.*

**Amendments noted where applicable.**

### § 384-1. Title.

This chapter shall be known as the law "Regulating Pawnbrokers, Secondhand Dealers and Jewelry and Coin Exchange Dealers."

### § 384-2. Legislative intent.

The Legislature finds that:

- A. The creation of a uniform, county-wide licensing and reporting program for personal property acquired by pawnbrokers, secondhand dealers and jewelry and coin exchange dealers will curtail the distribution and facilitate the recovery of stolen property in Monroe County.
- B. The establishment of such a licensing and reporting system to monitor and track the transactions set forth in this chapter is necessary for the protection of the citizens of Monroe County and is reasonable and appropriate for pawnbrokers, secondhand dealers and jewelry and coin exchange dealers.

### § 384-3. Purpose.

The purpose of this chapter is to establish a uniform licensing and reporting system for pawnbrokers, secondhand dealers and jewelry and coin exchange dealers to assist the law enforcement community in tracing and recovering stolen property.

### § 384-4. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

#### **ANTIQUES**

Such items or collectibles recognized as such by established dealer associations within the industry.

#### **JEWELRY**

Articles composed (in whole or in part) of gold, silver, or other precious metals, gems or gemstones which, as constructed, are designed to be worn for personal adornment.

**JEWELRY AND COIN EXCHANGE DEALER**

Persons or business establishments engaged in the business of sale, purchase, or exchange of precious metals and/or jewelry for other objects of precious metal, jewelry, United States currency, bank drafts, other negotiable instruments as defined in the Uniform Commercial Code or any other object or thing of value.

**LOCAL LAW ENFORCEMENT AGENCY**

Any law enforcement agency operating within Monroe County, with jurisdiction over the jewelry and coin exchange dealer, secondhand dealer, and/or pawnbroker.

**PAWNBROKER**

Any person or business establishment who holds goods as collateral on short-term, high-interest loans or a person who qualifies as a "collateral loan broker" pursuant to § 52 of the New York General Business Law.

**PRECIOUS METALS**

Gold, silver, platinum, copper or coins, utensils, or objects containing one or more of those metals.

**SECONDHAND ARTICLE**

Any article or object, with the exception of clothing, books, that has previously been bought or sold at retail and/or which has been previously used and/or is not in a new condition. This shall include any "gift card" or other electronic payment device that is usable at a single merchant or an affiliated group of merchants that share the same name, mark, or logo, is issued in a specific amount, and may or may not be increased in value or reloaded, or as otherwise defined in Article 26, § 396(l), or Article 13, § 1315, of the New York State General Business Law.

**SECONDHAND DEALER**

Any person or business establishment who deals in the purchase, sale, exchange or pledge as security for a sum of money of any secondhand article.

**§ 384-5. Prohibited acts.**

- A. It shall be unlawful for a pawnbroker, secondhand dealer or jewelry and coin exchange dealer to purchase any articles, jewelry or precious metals from any person whom such dealer knows to be or has reason to believe to be under the age of 18 years.
- B. It shall be unlawful for any pawnbroker, secondhand dealer or jewelry and coin exchange dealer to sell, dispose of, destroy, alter or remove from such dealer's premises any articles, jewelry or precious metals until the expiration of 14 calendar days after the acquisition by such dealer of any such articles, jewelry or precious metals.
- C. When requested to do so by the appropriate local law enforcement agency in connection with a law enforcement investigation, it shall be unlawful for any pawnbroker, secondhand dealer or jewelry and coin exchange dealer to sell, dispose of, destroy, alter or remove from such dealer's premises any articles, jewelry or precious metals until the expiration of 30 calendar days from the date of the request. Upon the written request of the law enforcement agency, the property shall be held for up to two additional thirty-day periods.
- D. Secondhand dealers shall not employ any person who has been convicted within three years of any felony related to the operation of a business or who has had a secondhand dealer's license revoked or denied within the past year.

- E. No secondhand dealers shall permit his or her place of business to remain open for the transaction of business any time except between the hours of 8:00 a.m. and 11:00 p.m.

## § 384-6. Licensing.

- A. Every pawnbroker, secondhand dealer and jewelry and coin exchange dealer operating within Monroe County is required to be licensed according to this chapter. The Monroe County Sheriff shall be the licensing authority authorized to issue licenses for pawnbrokers, secondhand dealers and jewelry and coin exchange dealers.
- B. Licenses shall expire annually on December 31 after date of issuance.
- C. The annual license fee shall be \$150. There shall be a fee of \$10 for replacement of a lost license.
- D. An application for a pawnbroker's, secondhand dealer's, or jewelry and coin exchange dealer's license (hereinafter "dealer's license") shall be made by the owner (or operator, if different than the owner) on forms provided by and filed with the Monroe County Sheriff. The application shall include relevant information relative to the owner or operator, the business to be conducted at the premises, and the names and dates of birth of all employees, meeting the following requirements:
- (1) If a secondhand dealer, pawnbroker, or jewelry and coin exchange dealer business, as defined above, employs over five people at a location, the employee names, dates of birth, and dates of employment shall be kept and made available for inspection by the Sheriff or his representatives for one year.
  - (2) Where the owner is not directly involved with the day-to-day operation of said business, the operator must also be included on the application. If a partnership, corporation or other business entity is involved, the application must designate an operator who is involved in the day-to-day operation of the business. In this situation, the secondhand dealer's license shall be issued to the operator; the names, addresses and phone numbers of the partners, officers or principals shall also be listed on the application. All addresses of persons involved shall be home addresses listing street and number.
  - (3) The application shall also require the legal address of the premises where such business is to be carried out and whether the applicant or any officer and operator has previously been involved in the purchase or sale of secondhand goods and, if so, the name of the business, its location and the dates of involvement. The application shall be signed and sworn to before a notary public or other official authorized to administer oaths in the County.
  - (4) The application shall also include any and all e-commerce websites, including Internet storefronts, third-party sales outlets, as well as any and all written or electronic classified advertisements. The application shall further include any seller names or otherwise identifying names used within those e-commerce sites.
- E. Before the issuance of a dealer's license, the Sheriff or his or her representative shall have the right to enter upon such premises during normal business hours for the purpose of making inspections. After a dealer's license has been issued, further inspections of the premises, to ensure compliance with the laws, ordinances and rules and regulations relating to secondhand business, may be made in areas open to the public or other areas with consent.

- F. Any change in the facts or information required on said application that occurs after the application has been filed shall be reported by the licensee, in writing, to the Monroe County Sheriff within 10 days of the change.
- G. All applications for dealer's licenses shall be issued or denied within 30 days after a fully completed application has been received by the Monroe County Sheriff's office. The applicant shall be notified, in writing, of any delay which is due to incomplete application, investigative delays, or other reasonable cause.
- H. Except as provided in Article 23-A of the New York State Corrections Law, the Sheriff reserves the right to deny a dealer's license to any person convicted of any crime related to the operation of the business. No person who stands convicted of a felony (other than those defined by the Vehicle and Traffic Law) shall be eligible for a license pursuant to this law.
- I. No dealer's license shall be issued for a period of one year to any applicant that has been found guilty of operating a business without a secondhand dealer's license.
- J. Dealer's licenses shall not be transferred. In the event of any change involving the owner or operator of the business or the business location, a new dealer's license shall be required. A dealer's license shall not be transferred to any person who holds power of attorney.
- K. The Monroe County Sheriff's office may deny or revoke any license granted herein in the following situations:
- (1) Where the secondhand dealer has made a false statement in connection with its application; or
  - (2) Where the secondhand dealer revokes the consent to examine such records and items or refuses to allow inspection of its premises.
- L. The following entities are exempt from the licensing requirements of this chapter:
- (1) Any secondhand dealer that is exempt from taxation under § 501(c)(3) or § 501(c)(4) of the Internal Revenue Code; or
  - (2) Garage sales, basement sales, porch sales, yard sales and other such events at which a person desires to sell or trade his or her personal used items, household goods, furniture or equipment upon his or her premises, said premises not being a regular place of business or purchase or sale of secondhand items, shall be exempted from the license requirement of this chapter. No more than three such sales shall be conducted by the same person or persons upon the same premises within one calendar year, and each such sale shall not exceed three consecutive days.
  - (3) Any jewelry or coin exchange dealer whose annual gross retail sales are comprised of less than 15% of secondhand articles. Any jewelry or coin exchange dealer claiming this exemption must provide written proof of its applicability by a certified public accountant within 20 days upon request of any law enforcement agency.
  - (4) Any dealer in secondhand or used motor vehicles.
  - (5) Any sale conducted pursuant to statute or by order of any court.
  - (6) The sale of antiques by an antique dealer, or his/her employee or associate, provided the antique dealer:
    - (a) Has an established antique shop advertised and promoted as such; or
    - (b) Exhibits at least twice a year at established advertised and/or promoted antique shows; or

- (c) Is a private dealer working from home and/or nonretail location and has applied for and has been granted a New York State resale number for collection and submission of sales tax.
- (7) The sale of secondhand articles at antique shows or trade shows, where such shows are advertised and/or promoted as such.
- (8) Any secondhand clothing store where 50% or more of its gross revenues are related to items of clothing. Any clothing store claiming this exemption must provide written proof of its applicability by a certified public accountant within 20 days upon request of any law enforcement agency.
- (9) The sale of any item for less than \$15.
- (10) This chapter shall not apply to the return of secondhand items for credit, exchange or refund to the person from whom said items were originally obtained, provided that the items were not secondhand items when originally obtained.
- M. If an application for a license is denied, or an existing license is revoked, the applicant or holder of the revoked license shall, within 10 calendar days of notice of denial or revocation, request reconsideration by the Monroe County Sheriff's office by providing that office with any additional, relevant information. The Monroe County Sheriff's office shall, within 10 calendar days of receipt of the reconsideration materials, issue a final notice of denial or revocation setting forth the grounds upon which the license was either denied or revoked. Such final notice shall be transmitted by certified or registered mail.

## § 384-7. General operation.

- A. Secondhand dealers shall comply with all provisions of federal, state and local laws and ordinances relating to the conduct of businesses and occupation, use and maintenance of the premises and shall ensure that all of their employees and agents do also. Where the secondhand dealer is also a pawn dealer, the secondhand dealer shall comply with Article 5 of the New York State General Business Law entitled "Collateral Loan Brokers Law."
- B. All dealers covered under this chapter shall cause the dealer's license and business permit to be posted in a conspicuous place immediately visible upon entering the business establishment.
- C. If the dealer or employee of any establishment covered by this chapter has reason to believe from the circumstances presented that an item has been stolen or acquired by dishonest means, it shall be his or her duty to immediately report same to the Sheriff or his or her representatives.
- D. Any law enforcement agency that confiscates property from a business covered under this chapter, as evidence or for safekeeping in an investigation or to return to an owner, shall issue a receipt to the business. The receipt shall contain a crime report number which references the investigation.
- E. Any dealer covered under this chapter shall release to a law enforcement agency any item in the dealer's possession when:
- (1) The item is established to be stolen; and
  - (2) The owner of the item or the victim of a theft has positively identified the item and provided an affidavit of ownership and has made a report of the theft to a law enforcement agency; and
  - (3) The stolen property report describes the item by one or more of the following: date, initials, an insurance record, a photograph, a sales receipt, a serial number, specific

damage, or a statement of facts that show the item is one of a kind or a unique engraving; and

(4) The secondhand dealer is given a receipt for the item released.

F. Any dealer covered by this chapter, who is required to relinquish an item pursuant to this provision, is not entitled to demand or condition the release upon any reimbursement from the law enforcement agency, the owner of the item, or the victim of the theft. A dealer who is himself or herself a victim of a crime may seek restitution or reparation in accordance with the New York State Penal Law.

### § 384-8. Identification required.

- A. It shall be the duty of every pawnbroker, secondhand dealer and jewelry and coin exchange dealer to verify the identity of every person from whom a purchase is made through acceptable photographic identification (as detailed below) and to make and to keep a written record of the nature of the evidence submitted by such person to prove identity. The signature of the dealer shall be included in the recording of each transaction.
- B. Only the following shall be deemed acceptable evidence of identity: any official document (except a social security account number card) issued by the United States government, any state, county, municipality or subdivision thereof, any public agency or department thereof, or any public or private employer, which requires and bears the signature of the person to whom issued.
- C. It shall be the duty of every pawnbroker, secondhand dealer or jewelry and coin exchange dealer to require that every person from whom any article, jewelry or precious metal is purchased sign his/her name in the presence of the pawnbroker, secondhand dealer or jewelry and coin exchange dealer, and to compare the signature on the identifying document, if any, and retain on said premises the person's signature together with the number and description of the identifying document, if any.
- D. If the individual is acting as an agent for a principal, proof of the principal's true name, date of birth and residence address.
- E. It shall further be the duty of every pawnbroker, secondhand dealer or jewelry and coin exchange dealer to take, and maintain, a copy or digital photo of the identification required by § 382-8B above.
- F. It shall further be the duty of every pawnbroker, secondhand dealer or jewelry and coin exchange dealer to take, and maintain, a digital photograph of each article, jewelry or precious metal purchased. The photograph must include the serial number and model number or product key if the item(s) contain those features.

### § 384-9. Reporting.

- A. Every pawnbroker, secondhand dealer and jewelry and coin exchange dealer shall furnish to the Monroe County Sheriff all information requested by such agency relative to all records required to be kept under this chapter no later than 48 hours after receipt of any item covered by this chapter. If any items composed wholly or in part of articles, jewelry or precious metals shall be advertised in any newspaper printed in the County of Monroe as having been lost or stolen, and if any items matching such advertised description or any part thereof shall be in or come into possession of any pawnbroker, secondhand dealer or jewelry and coin exchange dealer upon receiving actual written or oral notice of the

similarity of description of such articles, such pawnbroker, secondhand dealer or jewelry and coin exchange dealer shall immediately give information relating thereto to the appropriate local law enforcement agency. No disposition of such items shall be effected until authorization to do so is given to such dealer by the appropriate local law enforcement agency.

- B. Every dealer covered by this chapter shall upload to the Monroe County Sheriff electronic records of all reportable transactions. Each transaction record shall contain all information required by this chapter and shall be uploaded via Internet connection to an electronic reporting service determined by the Monroe County Sheriff according to the following procedures:
- (1) Using point of sale software, all dealers covered by this chapter shall review the compatibility of their software with the electronic reporting service used by the Monroe County Sheriff, and dealers with compliant point of sale software shall electronically upload all required information from their point of sale software to the specified electronic reporting service via Internet connection using the upload process or reporting service; or
  - (2) All dealers covered by this chapter and using point of sale software noncompliant with that utilized by the Monroe County Sheriff's office or not using point of sale software shall manually enter all reportable transactions into the electronic reporting service via Internet connection.
  - (3) In the event that any dealer covered by this chapter is unable to successfully upload transaction records via the electronic reporting service within the required 48 hours, the dealer shall, within 24 hours of the unsuccessful upload, notify the Monroe County Sheriff of the reason for the submission failure and provide the Monroe County Sheriff with an estimated time of compliance. Under these circumstances, the dealer shall provide the Monroe County Sheriff a daily electronic data table or spreadsheet of all transactions that would otherwise have been submitted via the electronic reporting service. This data shall either be hand delivered or e-mailed to the Sheriff no later than one business day after the transaction date.

### § 384-10. Release of stolen property.

- A. A secondhand dealer shall release to the Monroe County Sheriff's office any item in the secondhand dealer's possession if:
- (1) The item is established to be stolen;
  - (2) The owner of the item or the victim of the theft has positively identified the item and provided an affidavit of ownership and made a report of the theft to a law enforcement agency;
  - (3) The stolen property report describes the item by one or more of the following: date, initials, an insurance record, a photograph, a sales receipt, a serial number, specific damage, a statement of facts that show the item is one of a kind or a unique engraving; and
  - (4) The secondhand dealer is given a receipt for the item released.
- B. When the Monroe County Sheriff's office no longer needs an item for evidence, it shall be returned to the owner.

### **§ 384-11. Penalties for offenses; enforcement.**

Any violation of the provisions of this chapter shall constitute an offense and shall be punished as follows:

- A. Any person violating the provisions of this chapter shall be guilty of a misdemeanor, and upon conviction thereof, shall be punished by a fine not to exceed \$200 for the first offense, \$1,000 for the second offense, and \$3,000 for each subsequent offense. Each such violation shall constitute a separate and distinct offense.
- B. This chapter shall be enforced by any local law enforcement agency having jurisdiction.

### **§ 384-12. Severability; effect on other legislation.**

- A. If any clause, sentence, paragraph, section or article of this chapter shall be adjudged by any court of competent jurisdiction to be invalid, such determination shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section or article thereof directly involved in the proceeding in which such adjudication shall have been rendered.
- B. This chapter shall not supersede any similar legislation enacted by a local jurisdiction within the County.