

2016 Annual Action Plan for Housing & Community Development in Suburban Monroe County



Affordable Rental Housing Projects



Home Improvement Program Project - Before and After



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Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

Two thousand and sixteen marks the forty-first year that Monroe County has received an allocation from the Community Development Block Grant (CDBG) program. It also marks the twenty-fifth year that Monroe County has been a participating jurisdiction in the HOME Investment Partnerships Program (HOME). Combined with the Emergency Solutions Grants (ESG) program and program income, these programs help Monroe County channel approximately \$3 million annually into suburban towns and villages that comprise the Monroe County Consolidated Plan Consortium in support of housing, public works, economic development, and community services programs that primarily benefit low to moderate income households, seniors, and persons with special needs.

Funding for these programs is provided through the U.S. Department of Housing and Urban Development (HUD). In order to remain compliant with the Consolidated Planning Regulations, which cover these federal allocations, Monroe County is required to complete an Annual Action Plan for the 2016-17 Program Year. The Plan addresses projects funded on an annual basis and new program initiatives.

The CDBG, HOME, and ESG program funds will be directed toward accomplishing the primary program goals and objectives during the 2016-17 Annual Action Plan.

- Develop affordable rental and home ownership opportunities for all low to moderate-income residents, with a priority focus on the development of housing in towns and villages that do not currently provide affordable rental units that have been financed, in part, through the CDBG and/or HOME program
- Repair and conserve existing housing stock
- Improve essential utility infrastructure in lower income areas
- Provide job training and economic development for low to moderate-income persons and persons with special needs
- Provide essential public services, particularly those that promote home ownership, fair housing, and housing stability
- Revitalize deteriorated neighborhoods

The County's key strategies were developed to meet CDBG, HOME, and ESG goals to assist low to moderate-income families, elderly, and persons with special needs.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Needs Assessment of Monroe County Strategic Plan identified the need to:

- Develop affordable rental housing and home ownership opportunities
- Repair and conserve existing housing stock
- Improve access to and quality of public facilities
- Provide job training and economic development opportunities
- Provide essential public services, particularly those that promote home ownership, fair housing, and housing stability
- Revitalize deteriorated neighborhoods

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Projects funded with CDBG, HOME, and ESG grants have had a very positive effect on the individuals and communities served. The projects carried forward our primary goals and objectives in housing, economic development, community services, and public works/facility improvements. The CDBG and HOME program funds the Home Improvement Program, which assists low to moderate-income residents to make necessary home repairs. Last year, Monroe County assisted 52 home owners make essential repairs that allow them to stay in their homes.

Neighborhood and utility improvements are a high priority for Monroe County because of their importance of preserving neighborhoods. A large number of communities have deteriorated infrastructure due to age. Twenty-three public works/facilities projects were funded in 2014 - 15 totaling \$607,857. This funding helps local governments undertake projects that they would not be able to do otherwise because of funding limitations.

The Housing Council at PathStone administers the Expanding Housing Opportunity program, Foreclosure Prevention and Home Equity Conversion Mortgage (HECM) Counseling Program and the Monroe County Homeownership Program, which helps expand housing opportunities for low to moderate-income residents. In total, the Housing Council assisted over 1,000 residents last year.

Through a contract with LifeSpan, Monroe County was able to assist low to moderate-income senior home owners to make safety improvements and security modifications to their homes so they can continue to reside independently. LifeSpan also runs the "Don't Be Scammed" prevention, intervention,

and education program where citizens are trained in the identification and avoidance of financial scams. LifeSpan assisted 235 senior homeowners in 2014-15 through funding from CDBG.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Monroe County holds two public hearings annually at convenient, fully accessible locations. Bilingual interpreters and other accommodations are provided upon request to translate policies and program requirements for non-English speaking and/or interpret for Deaf residents. The first hearing was held on January 14, 2016 in the Large Conference Room of the Ebenezer Watts Conference Center located at 49 South Fitzhugh Street in downtown Rochester. The meeting was held to notify the public of the amount of CDBG, HOME, and ESG funds that Monroe County expects to receive from HUD. There were 29 people in attendance, including 6 CD staff members, which resulted in no public comments. The Steering Committee meeting to start the program year was held on January 14, 2016 at the Watts Conference Center, immediately following the public hearing.

The second public hearing on the 2016-17 Annual Action Plan was held on May 11, 2016 at the Ebenezer Watts Conference Center located at 49 South Fitzhugh Street in downtown Rochester, encourages the public to review and comment on the draft Action Plan. Seven people, including staff, attended the public hearing, which resulted in no public comments. The 30-day comment period was from May 10 - June 13, 2016. Commenters receive a response from the County within 30 days of submitting comments. The final Plan is not submitted to HUD without consideration and/or implementation of concerns and suggestions from citizens, public agencies, and other interested parties.

The legislative referral received unanimous approval by the full Legislature on June 14, 2016.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No comments were received from public hearings in January or May. Monroe County published a notice in the Daily Record, Messenger Post newspapers, and a copy of the draft was available for download on the Monroe County website. No comments were received during the 30-day public comment period regarding the 2016 - 2017 draft Annual Action Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

No comments were rejected at the public hearings.

7. Summary

All funds will be used to meet goals included in the Action Plan to improve the quality of life for low to moderate-income families, seniors and persons with special needs in suburban Monroe County by providing affordable rental housing and home ownership opportunities, repairing and conserving existing housing stock, financing public facilities and infrastructure improvements, creating and retaining jobs, and funding public services that stabilize and enhance living conditions.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	MONROE COUNTY	Department of Planning and Development
HOME Administrator	MONROE COUNTY	Department of Planning and Development
ESG Administrator	MONROE COUNTY	Department of Planning and Development

Table 1 – Responsible Agencies

Narrative

Monroe County Planning and Development, Community Development Division is responsible for preparing and submitting the Action Plan and for administering CDBG, HOME, and ESG funding.

Consolidated Plan Public Contact Information

Chanh Quach, Community Development Manager

Department of Planning and Development

50 West Main Street, Suite 8100

Rochester, New York 14614

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

Monroe County Community Development (CD) works with local town, and village governments, many agencies, organizations, and groups to determine the needs of the community to better allocate resources.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

Monroe County CD, in collaboration with the Rochester/Monroe County Homeless Continuum of Care (CoC) Board brings various stakeholders together to enhance coordination. The Board is comprised of not-for-profit social service organizations, members of public organizations such as the Monroe County Department of Planning and Development, Monroe County Department of Human Services, City of Rochester, and the Rochester Housing Authority, the Homeless Services Network (HSN), a coalition of community based organizations & governmental agencies serving the homeless acts as the broader stakeholder group for the CoC. The HSN provides a venue for coordination, trainings, discussions, priorities visioning and gap analysis in the Continuum for all agencies, including public, private, not-for-profit, faith-based, social service organizations, and formerly homeless individuals.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Monroe County CD participates in the Rochester/Monroe County Homeless Continuum of Care. CD staff and Monroe County Department of Human Services/Emergency Housing Division (MCDHS) serve on the board, the Monitoring committee, and the Chronic Homeless (CH) Workgroup. The CH workgroup works specifically to end chronic homelessness and conducts street outreach, case triage, and community meetings to alleviate chronic, veteran, individual, and family homelessness. Triage members include health organizations, shelter staff, Rochester City Police Department members, and VA representatives.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Monroe County CD staff works closely with the CoC and other agencies to develop funding applications and determine the needs of the community in order to best allocate ESG funds. Our community has systemically been developing tools that will assist in the coordination of homeless services. All ESG funded providers, including faith based and non-HUD funded providers are using HMIS to enter and share data so we can reduce duplication and increase efficiencies. The CoC coordinator, along with the MCDHS staff serves on the ESG review team in collaboration with the City of Rochester and Monroe County.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Rochester Housing Authority
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Employment Service-Fair Housing Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Section 3 Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Monroe County works with the Rochester Housing Authority on a regular basis to discuss the consolidated plan and coordination of services. The Rochester Housing Authority is also a collaborative partner in the County, City, RHA tri-agency Section 3 Plan.
2	Agency/Group/Organization	Fairport Urban Renewal Agency
	Agency/Group/Organization Type	Housing PHA Other government - Local
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Fairport Urban Renewal Agency administers the voucher program for eastern Monroe County.

3	Agency/Group/Organization	Monroe County Youth Bureau
	Agency/Group/Organization Type	Services-Children Child Welfare Agency Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Monroe County works with the Monroe County Youth Bureau to discuss how it can play a role in implementing and collaborating on activities related to youth in Monroe County.
4	Agency/Group/Organization	Office for People with Developmental Disabilities
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Market Analysis

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Monroe County works with OPWDD to develop strategies to improve conditions and increase availability of decent affordable housing for individuals with special needs in Monroe County. Needs assessment for housing and supportive services are determined on an individualized basis. In conjunction with the OPWDD service provider network, individuals, their circle of support and service coordinators apply person centered techniques and tools to assess and determine the level and types of services that will best support an individual in their housing of choice.
5	Agency/Group/Organization	Monroe County Department of Health
	Agency/Group/Organization Type	Services-Health Health Agency Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Monroe County Department of Health is the community leader in working to reduce Lead Based Paint Poisoning. Monroe County works with the Department of Health to conduct lead based paint risk assessments and lead safe work practices for the Home Improvement Program.
6	Agency/Group/Organization	Office of Mental Health
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services - Victims

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Office of Mental Health is an active member of the chronically homeless work group in providing assistance to the chronically homeless.
7	Agency/Group/Organization	The Rochester/Monroe County Homeless Continuum of Care
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims

What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Monroe County is actively involved with the Rochester/Monroe County Continuum of Care, Inc. (CoC). CoC meetings are held to discuss homeless data and program delivery. The coordination between the County and the CoC will help improve conditions and reduce the number of unsheltered homeless individuals in Monroe County, including increased coordination of ESG to strengthen efforts, enhancing services, reducing duplication of efforts and maximizing resources.

Identify any Agency Types not consulted and provide rationale for not consulting

Agency types specifically related to HOPWA were not consulted because Monroe County does not receive funding for this program.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Coordinated Care Services, Inc.	

Table 3 – Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Monroe County holds two public hearings and steering committee meetings annually at convenient, fully accessible locations. Bilingual interpreters and other accommodations will be provided upon request to translate policies and program requirements for non-English speaking residents and/or Deaf residents. The first hearing and committee meeting in January is held to notify the public and committee members of the amount of CDBG, HOME, and ESG funds that Monroe County expects to receive from HUD. The second public hearing, held in May, encourages the public to review and comment on the Action Plan. Commenters receive a response from the County within 30 days of submitted comments. The Final Plan is not submitted to HUD without consideration and/or implementation of concerns and suggestions from citizens, public agencies, and other interested parties.

The Steering committee is comprised of town and village officials who are members of the County's Community Development Consortium. The Steering Committee is a vital consultant on the identification of municipal needs of low/mod income families, senior citizens, individuals with developmental and intellectual disabilities, and homeless persons. The Steering Committee also provides consultation in the formulation of objectives and strategies, and the evaluation of the Plan and program assessment.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing		There were no comments received.		
2	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing		There were no comments received.		

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

Monroe County's ability to fund the programs and projects contained in the 2016 - 17 Annual Action Plan is directly related to the level of funding available from the Federal government, as well as our ability to leverage additional funds from other sources.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,651,379	200,000	0	1,851,379	5,554,137	Community Development Block Grant (CDBG) program key strategies are developed to meet CDBG goals to improve access to and quality of public facilities; provide essential public services, particularly those that promote home ownership, fair housing, and housing stability; provide job training and economic development opportunities for low to moderate - income persons and persons with special needs

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	849,244	70,000	0	919,244	2,739,616	HOME Investment Partnerships Program (HOME) funds provide federal funds for the development of affordable rental housing units; revitalize deteriorated neighborhoods; repair and conserve existing housing stock and home ownership assistance for home buyers.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	149,730	0	0	149,730	449,190	Emergency Solutions Grant (ESG) funds provide essential services to homeless individuals or those at risk of homelessness.

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The potential sources of these leveraged funds are wide, including investor equity, home buyer down payments, private rental and other Federal and State funds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs

identified in the plan

Monroe County does not have publically owned land or property located within the jurisdiction where HUD funding will be used.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve access to and quality of public facilities	2015	2019	Public Facilities	Brighton Gates Henrietta Rush Sweden Brockport East Rochester Fairport Hilton Scottsville Webster	Public Facilities	CDBG: \$610,413	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 19775 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Repair and conserve existing housing stock	2015	2019	Affordable Housing	Monroe County Service Area block groups Brighton Gates Henrietta Ogden Parma Penfield Perinton Rush Sweden Brockport Churchville East Rochester Fairport Hilton Pittsford Scottsville Webster	Housing Rehabilitation	CDBG: \$359,320 HOME: \$373,243	Homeowner Housing Rehabilitated: 65 Household Housing Unit
3	Provide Economic Development and Job Training	2015	2019	Non-Homeless Special Needs Non-Housing Community Development	Monroe County Service Area block groups	Business / Jobs Development (Economic Development)	CDBG: \$200,000	Jobs created/retained: 10 Jobs Businesses assisted: 2 Businesses Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Provide essential public services	2015	2019	Homeless Non-Homeless Special Needs	Monroe County Service Area block groups	Public Services (Community Development)	CDBG: \$266,370 ESG: \$149,730	Public service activities other than Low/Moderate Income Housing Benefit: 4531 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 85 Households Assisted Tenant-based rental assistance / Rapid Rehousing: 30 Households Assisted Homelessness Prevention: 30 Persons Assisted Jobs created/retained: 79 Jobs
5	Develop Affordable Housing Opportunities	2015	2019	Affordable Housing	Monroe County Service Area block groups	Affordable Housing	HOME: \$450,000	Rental units constructed: 110 Household Housing Unit Direct Financial Assistance to Homebuyers: 20 Households Assisted
6	Provide planning and administration services	2015	2019	Non-Housing Community Development Planning / Administration	Monroe County Service Area block groups	Planning / Administration	CDBG: \$370,275 HOME: \$91,471	Other: 1 Other

Table 2 – Goals Summary

Goal Descriptions

1	Goal Name	Improve access to and quality of public facilities
	Goal Description	
2	Goal Name	Repair and conserve existing housing stock
	Goal Description	
3	Goal Name	Provide Economic Development and Job Training
	Goal Description	
4	Goal Name	Provide essential public services
	Goal Description	
5	Goal Name	Develop Affordable Housing Opportunities
	Goal Description	
6	Goal Name	Provide planning and administration services
	Goal Description	

Table 3 – Goal Descriptions

AP-35 Projects - 91.420, 91.220(d)

Introduction

The projects included in the 2016 - 17 Annual Action Plan are listed below. Funds will be used to develop affordable rental and home ownership opportunities for all low to moderate - income residents, with a priority focus on the development of housing in towns and villages that do not currently have affordable rental units; repair and conserve existing housing stock; improve access to and quality of public facilities; provide essential utility infrastructure in lower income areas; provide job training and economic development opportunities for low to moderate - income persons and persons with special needs; provide essential public services, particularly to those that promote home ownership, fair housing, and housing stability, and revitalize deteriorated neighborhoods.

#	Project Name
1	Doncaster Rd & Southland Dr Sanitary Sewers, Brighton
2	Hubbard Park Improvement Project, Chili
3	East Ave Sidewalks, Clarkson
4	Sidewalk Replacement Project, Gates
5	Sanitary Sewer Slip Lining Project, Henrietta
6	ADA Library Doors, Rush
7	Sweden/Clarkson Community Center ADA Parking/Entry, Sweden
8	Monroe Ave Sanitary Sewer, Brockport Village
9	Road Reconstruction and Resurfacing, East Rochester
10	Road Resurfacing Milling/Paving, Fairport Village
11	Sidewalk & Gutter Replacement, Hilton Village
12	Rochester St/Main St Sidewalk Replacement, Scottsville Village
13	Kittleberger Park Sidewalk Replacement, Webster Village
14	Lifespan Safety and Security for Seniors
15	Work Pays program
16	Working Wardrobe/Wardrobe on Wheels
17	Fair Housing Implementation, Phase II
18	Expanding Housing Opportunities Program
19	Foreclosure Prevention and HECM Counseling
20	Home Ownership program (First time homebuyer)
21	Lifetime Assistance Classified Shredding Services
22	Home Improvement Project
23	CDBG ED Loan Program
24	Community Development Division
25	Administer ED Grant and Loan Fund
26	Planning Services to Community Development
27	Home Improvement Program Administration

#	Project Name
28	First-Time Homebuyer
29	Rental Housing Development
30	Rental Housing Development - CHDO
31	HESG - Rapid Rehousing, Homelessness Prevention, Street outreach

Table 3 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

All projects were funded based on HUD and Monroe County established criteria. Funded projects will meet the needs of low to moderate income residents and in low-mod census areas. Two public facilities projects were funded for ADA compliance. Funds will also be used for the planning and administration of funded programs.

AP-38 Project Summary

Project Summary Information

Table 4 – Project Summary

1	Project Name	Doncaster Rd & Southland Dr Sanitary Sewers, Brighton
	Target Area	Brighton
	Goals Supported	Improve access to and quality of public facilities
	Needs Addressed	Public Facilities
	Funding	CDBG: \$40,000
	Description	Southland Dr & Doncaster Rd - Reline 300 LF of sanitary sewer on Doncaster Rd & 2500 LF of sanitary sewer on Southland Dr
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	1795 people can benefit from this low mod census tract 130.01 BG 1
	Location Description	61-101 Doncaster Road and 81-97 Southland Drive, Town of Brighton
	Planned Activities	sewer relining
2	Project Name	Hubbard Park Improvement Project, Chili
	Target Area	Monroe County Service Area block groups
	Goals Supported	Improve access to and quality of public facilities
	Needs Addressed	Public Facilities
	Funding	CDBG: \$35,500
	Description	Hubbard park installation of long term playing surfaces for tennis & basketball courts

	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	2305 people can benefit from this low mod census tract 145.05 BG 1
	Location Description	Hubbard Park 3280 Union Street, North Chili
	Planned Activities	Installation of long term playing surfaces for tennis and basketball courts
3	Project Name	East Ave Sidewalks, Clarkson
	Target Area	Monroe County Service Area block groups
	Goals Supported	Improve access to and quality of public facilities
	Needs Addressed	Public Facilities
	Funding	CDBG: \$67,500
	Description	Construct approximately 6,650 LF of sidewalk on north side of East Ave from Havenwood Dr to Sweden Walker Road
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	1475 people can benefit from this low mod census tract 152.00 BG 2
	Location Description	North side of East Avenue from Havenwood Drive to Sweden Walker Road in the Town of Clarkson
	Planned Activities	Construction of sidewalks
4	Project Name	Sidewalk Replacement Project, Gates
	Target Area	Gates
	Goals Supported	Improve access to and quality of public facilities
	Needs Addressed	Public Facilities

	Funding	CDBG: \$50,000
	Description	LMI Area Sidewalk Replacement - Installation of sidewalks and roadside gutters in various LMI areas
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	2895 people can benefit from this low mod census tract 143.02 BG 2
	Location Description	various streets throughout CT 143.02 BG 2
	Planned Activities	sidewalk and gutter replacement
5	Project Name	Sanitary Sewer Slip Lining Project, Henrietta
	Target Area	Henrietta
	Goals Supported	Improve access to and quality of public facilities
	Needs Addressed	Public Facilities
	Funding	CDBG: \$45,000
	Description	Butler Drive & Cheney Parkway Slip Lining Project - Slip line 2,587 LF of sanitary sewer main
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	790 people can benefit from this low mod census tract 131.01 BG 5
	Location Description	24 Butler Drive and 204 Cheney Parkway in the Town of Henrietta
	Planned Activities	Slip line approximately 2587 lf of failing sanitary sewers
6	Project Name	ADA Library Doors, Rush
	Target Area	Rush

	Goals Supported	Improve access to and quality of public facilities
	Needs Addressed	Public Facilities
	Funding	CDBG: \$5,876
	Description	ADA Improvements - Installation of two ADA automatic doors providing access to the Rush Public Library
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	866 may benefit from this limited clientele activity
	Location Description	Rush Public Library 5977 E. Henrietta Road, Rush
	Planned Activities	Installation of two sets of ADA doors to the public library
7	Project Name	Sweden/Clarkson Community Center ADA Parking/Entry, Sweden
	Target Area	Sweden
	Goals Supported	Improve access to and quality of public facilities
	Needs Addressed	Public Facilities
	Funding	CDBG: \$25,000
	Description	ADA Improvements at the Sweden Clarkson Community Center ADA parking and ADA entry doors
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	2634 may benefit from this limited clientele activity
	Location Description	4927 Lake Road South, parking spaces at front and side entry, new ADA doors at side entry
	Planned Activities	Construct additional ADA parking spaces as well as ADA entry doors

8	Project Name	Monroe Ave Sanitary Sewer, Brockport Village
	Target Area	Brockport
	Goals Supported	Improve access to and quality of public facilities
	Needs Addressed	Public Facilities
	Funding	CDBG: \$80,894
	Description	Replace 780 LF of sanitary sewer with new 10" pipe on Monroe Ave
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	1000 people can benefit from this low mod census tract 153.04 BG 4
	Location Description	Monroe Avenue from Main Street to Utica Street in the Village of Brockport
	Planned Activities	Replace 780 lf of sanitary sewer with SDR 35 piping
9	Project Name	Road Reconstruction and Resurfacing, East Rochester
	Target Area	East Rochester
	Goals Supported	Improve access to and quality of public facilities
	Needs Addressed	Public Facilities
	Funding	CDBG: \$35,000
	Description	Road Reconstruction - Milling and paving various streets in low-mod income areas
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	755 people can benefit from this low mod census tract 121.00 BG 2

	Location Description	100 and 200 block of Oak Street, 200 block of Walnut Street and 100 block of West Avenue in the Town/Village of East Rochester
	Planned Activities	Milling and paving of roads
10	Project Name	Road Resurfacing Milling/Paving, Fairport Village
	Target Area	Fairport
	Goals Supported	Improve access to and quality of public facilities
	Needs Addressed	Public Facilities
	Funding	CDBG: \$64,170
	Description	Road Rehabilitation - Mill and Pave Parce Avenue
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	660 people can benefit from this low mod census tract 118.00 BG 6
	Location Description	Parce Avenue, Fairport
	Planned Activities	Mill and pave street and manhole replacement
11	Project Name	Sidewalk & Gutter Replacement, Hilton Village
	Target Area	Hilton
	Goals Supported	Improve access to and quality of public facilities
	Needs Addressed	Public Facilities
	Funding	CDBG: \$72,190
	Description	Sidewalk & Gutter Replacement, Remove and replace 2,000 LF of sidewalk and gutters on Little Tree Lane
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	1185 people can benefit from this low mod census tract 148.04 BG 2
	Location Description	Little Tree Lane in the Village of Hilton
	Planned Activities	Sidewalk and gutter replacement
12	Project Name	Rochester St/Main St Sidewalk Replacement, Scottsville Village
	Target Area	Scottsville
	Goals Supported	Improve access to and quality of public facilities
	Needs Addressed	Public Facilities
	Funding	CDBG: \$24,978
	Description	Rochester St & Main St sidewalk replacement, replace 180 LF of sidewalk and curbing
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	1570 people can benefit from this low mod census tract 147.00 BG 1
	Location Description	Northwest corner of Rochester Street and Main Street in the Village of Scottsville
	Planned Activities	Replace 180 lf of sidewalk and gutters
13	Project Name	Kittleberger Park Sidewalk Replacement, Webster Village
	Target Area	Monroe County Service Area block groups
	Goals Supported	Improve access to and quality of public facilities
	Needs Addressed	Public Facilities
	Funding	CDBG: \$64,305

	Description	Kittleberger Park Sidewalk Replacement, replace 1677 LF of sidewalk
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	1845 people can benefit from this low mod census tract 114.00 BG 1
	Location Description	31 - 126 Kittleberger Park, Village of Webster
	Planned Activities	Replacement of 1677 lf of sidewalk
14	Project Name	Lifespan Safety and Security for Seniors
	Target Area	Monroe County Service Area block groups
	Goals Supported	Provide essential public services
	Needs Addressed	Public Services (Community Development)
	Funding	CDBG: \$34,750
	Description	Provides in-home safety assessments and minor home safety modifications to 135 apartments and owner-occupied homes of seniors and disabled persons; safety/security presentations to 1,000 seniors and disabled persons/caregivers; and direct one-on-one consultation to 25 seniors to prevent and/or resolve fraud and scam cases
	Target Date	7/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	County wide 1137 seniors will benefit
	Location Description	All Suburban areas of Monroe County
	Planned Activities	Seniors will have minor safety modifications and environmental safety assessments done to the home
15	Project Name	Work Pays program

	Target Area	Fairport
	Goals Supported	Provide essential public services
	Needs Addressed	Public Services (Community Development)
	Funding	CDBG: \$9,500
	Description	Job development, mentoring, and search services program geared toward low-mod income persons seeking employment
	Target Date	7/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	225 Low Moderate Income families and individuals will benefit
	Location Description	PICD focuses on a large size housing complex that has over 500 families in the Town of Perinton called The Pines of Perinton
	Planned Activities	Job development, mentoring, and search services program geared toward low-mod income persons seeking employment
16	Project Name	Working Wardrobe/Wardrobe on Wheels
	Target Area	Monroe County Service Area block groups
	Goals Supported	Provide essential public services
	Needs Addressed	Public Services (Community Development)
	Funding	CDBG: \$18,350
	Description	Provides low-income and/or previously homeless women and men with business attire and job interviewing skills to help them conduct successful job searches and obtain/maintain gainful employment. This grant will also assist with the purchase of two new computers/laptops to be utilized in updating resumes and job searches.
	Target Date	7/31/2017

	Estimate the number and type of families that will benefit from the proposed activities	1,884 LMC will benefit
	Location Description	All Suburban areas of Monroe County
	Planned Activities	Provides low-income and/or previously homeless women and men with business attire and job interviewing skills to help them conduct successful job searches and obtain/maintain gainful employment. This grant will also assist with the purchase of two new computers/laptops to be utilized in updating resumes and job searches.
17	Project Name	Fair Housing Implementation, Phase II
	Target Area	Monroe County Service Area block groups
	Goals Supported	Provide essential public services
	Needs Addressed	Public Services (Community Development)
	Funding	CDBG: \$10,000
	Description	Review and revision of priorities established in the Fair Housing Action Plan, based on finding identified in the HUD-mandated Analysis of Impediments to Fair Housing Choice in Monroe County; data collection for actions taken under Fair Housing Action Plan to address updated priorities
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	All families across Monroe County's service area, having access to the most current and accurate knowledge of impediments to fair housing choice in Monroe County
Planned Activities		
18	Project Name	Expanding Housing Opportunities Program

	Target Area	Monroe County Service Area block groups
	Goals Supported	Provide essential public services
	Needs Addressed	Public Services (Community Development)
	Funding	CDBG: \$45,000
	Description	Provision of a comprehensive, county-wide, fair housing rental management and educational program for tenants, landlords, home buyers and sellers, real estate professionals and other housing providers. Includes weekly seminars, workshops, one-on-one counseling and the provision of educational materials, publications of rights and responsibilities, apartment listings, and quarterly newsletters
	Target Date	7/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	890 Landlord/Tenant and customer walk-ins
	Location Description	All Suburban areas of Monroe County
	Planned Activities	Expand landlord, tenant, and homebuyer knowledge of housing laws, and regulations, and fair housing initiatives. Increase tenant self-sufficiency and resolve tenant/landlord conflicts through education and outreach for low-mod families, elderly, and individuals with disabilities
19	Project Name	Foreclosure Prevention and HECM Counseling
	Target Area	Monroe County Service Area block groups
	Goals Supported	Provide essential public services
	Needs Addressed	Public Services (Community Development)
	Funding	CDBG: \$56,000
	Description	Mortgage foreclosure counseling and outreach. Conduct outreach to at-risk homeowners, counsel potential Home Equity Conversion Mortgage (HECM) borrowers, foreclosure prevention
	Target Date	7/31/2017

	Estimate the number and type of families that will benefit from the proposed activities	85 households
	Location Description	All Suburban areas of Monroe County
	Planned Activities	Mortgage foreclosure counseling and outreach. Conduct outreach to at-risk homeowners, counsel potential Home Equity Conversion Mortgage (HECM) borrowers, foreclosure prevention
20	Project Name	Home Ownership program (First time homebuyer)
	Target Area	Monroe County Service Area block groups
	Goals Supported	Provide essential public services
	Needs Addressed	Public Services (Community Development) Affordable Housing
	Funding	CDBG: \$70,000
	Description	Homebuyer counseling and credit restoration assistance to over 250 families. Packaging of financial assistance for at least 20 first time homebuyers to enable them to purchase homes in suburban Monroe County utilizing HOME funds allocated in the amount of \$54,077 for direct subsidy
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	370 individuals or families will benefit
	Location Description	All Suburban areas of Monroe County
	Planned Activities	Homebuyer counseling and credit restoration assistance to over 250 families. Packaging of financial assistance for at least 20 first time homebuyers to enable them to purchase homes in suburban Monroe County utilizing HOME funds allocated in the amount of \$54,077 for direct subsidy
21	Project Name	Lifetime Assistance Classified Shredding Services

	Target Area	Monroe County Service Area block groups
	Goals Supported	Provide Economic Development and Job Training Provide essential public services
	Needs Addressed	Public Services (Community Development)
	Funding	CDBG: \$22,770
	Description	Scanning capabilities to 600 shredding customers, providing desirable employment opportunities for developmentally disabled adults in a growing industry
	Target Date	7/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	Shredding operation employs 19 developmentally disabled adults and the digital scanning operations management employs 54 developmentally disabled adults, and will create up to 6 additional scanning operators
	Location Description	All Suburban areas of Monroe County
	Planned Activities	
22	Project Name	Home Improvement Project
	Target Area	Monroe County Service Area block groups
	Goals Supported	Repair and conserve existing housing stock
	Needs Addressed	Housing Rehabilitation Affordable Housing
	Funding	CDBG: \$354,320 HOME: \$373,243
	Description	Providing grants/loans to repair and revitalize homes in suburban towns and villages throughout Monroe County to income eligible homeowners
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	Approximately 65 households with incomes between 0 and 60% (grant) of area medium income (AMI) or 61 and 80% (grant/loan) (AMI) will benefit from housing rehabilitation activities
	Location Description	All Towns and Villages throughout Monroe County excluding the Towns of Greece and Irondequoit and the City of Rochester
	Planned Activities	Including but not limited to roofing, siding, window replacement, HVAC systems, water heater replacement, gutters, electrical and plumbing upgrades, eligible energy efficient improvements
23	Project Name	CDBG ED Loan Program
	Target Area	Monroe County Service Area block groups
	Goals Supported	Provide Economic Development and Job Training
	Needs Addressed	Business / Jobs Development (Economic Development)
	Funding	CDBG: \$200,000
	Description	The program provides grants and loan to businesses that are expanding and creating jobs
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Economic development efforts will be made in Monroe County's service area
	Location Description	
	Planned Activities	Monroe County plans to improve economic opportunities for low-income persons by providing economic development grant and loan funds, monitoring the number of jobs created in the area
24	Project Name	Community Development Division
	Target Area	Monroe County Service Area block groups
	Goals Supported	Provide planning and administration services

	Needs Addressed	Planning / Administration
	Funding	CDBG: \$370,276 HOME: \$91,924
	Description	Provide Planning and Administration Services
	Target Date	7/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable
	Location Description	
	Planned Activities	
25	Project Name	Administer ED Grant and Loan Fund
	Target Area	Monroe County Service Area block groups
	Goals Supported	Provide planning and administration services
	Needs Addressed	Planning / Administration Business / Jobs Development (Economic Development)
	Funding	CDBG: \$15,000
	Description	Provide Planning and Administration services
	Target Date	7/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable
	Location Description	
	Planned Activities	Program delivery for ED loan and grant fund

26	Project Name	Planning Services to Community Development
	Target Area	Monroe County Service Area block groups
	Goals Supported	Provide planning and administration services
	Needs Addressed	Public Facilities Planning / Administration Affordable Housing
	Funding	CDBG: \$15,000
	Description	Provide Planning and administration services
	Target Date	7/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	Not Applicable
	Location Description	
	Planned Activities	Program delivery of mapping and environmental reviews
27	Project Name	Home Improvement Program Administration
	Target Area	Monroe County Service Area block groups
	Goals Supported	Provide planning and administration services
	Needs Addressed	Housing Rehabilitation
	Funding	CDBG: \$20,000
	Description	Program delivery for Home Improvement Program
	Target Date	7/31/2017

	Estimate the number and type of families that will benefit from the proposed activities	Not applicable
	Location Description	
	Planned Activities	Program delivery for the Home Improvement program
28	Project Name	First-Time Homebuyer
	Target Area	Monroe County Service Area block groups
	Goals Supported	Develop Affordable Housing Opportunities
	Needs Addressed	Affordable Housing
	Funding	HOME: \$54,077
	Description	Down payment assistance to income eligible first time homebuyers in the suburban towns and villages throughout Monroe County
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Up to 20 families and individuals
	Location Description	All Suburban areas of Monroe County
	Planned Activities	Down payment assistance to income eligible first time homebuyers in the suburban towns and villages throughout Monroe County
29	Project Name	Rental Housing Development
	Target Area	Monroe County Service Area block groups Webster
	Goals Supported	Develop Affordable Housing Opportunities

	Needs Addressed	Affordable Housing
	Funding	HOME: \$200,000
	Description	Gap financing for the development of new affordable rental housing
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	60 total affordable rental units developed with 10 HOME assisted units to benefit 10 seniors and individuals with developmental and intellectual disabilities
	Location Description	
	Planned Activities	Gap financing for the development of affordable rental housing
30	Project Name	Rental Housing Development - CHDO
	Target Area	Monroe County Service Area block groups Brockport
	Goals Supported	Develop Affordable Housing Opportunities
	Needs Addressed	Affordable Housing
	Funding	HOME: \$200,000
	Description	Gap financing for new affordable rental housing development - CHDO set aside (minimum 15% of HOME \$126,707)
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	50 affordable rental housing units with 11 HOME units for small families and individuals with intellectual and developmental disabilities
	Location Description	
	Planned Activities	

31	Project Name	HESG - Rapid Rehousing, Homelessness Prevention, Street outreach
	Target Area	Monroe County Service Area block groups
	Goals Supported	Provide essential public services Provide planning and administration services
	Needs Addressed	Public Services (Community Development)
	Funding	ESG: \$149,730
	Description	Street outreach/coordinated access, rapid rehousing, and homelessness prevention assistance to low-income at risk households
	Target Date	7/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	Provide homelessness prevention assistance
	Location Description	County-wide
	Planned Activities	Street Outreach/coordinated access, rapid rehousing, and homelessness prevention assistance to low-income at-risk individuals/households in the suburban towns and villages throughout Monroe County

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Areas that will be targeted within Monroe County's service area include infrastructure improvements in Brighton, Chili, Clarkson, Gates, Henrietta, Rush, Sweden, Brockport Village, East Rochester, Fairport Village, Hilton Village, Scottsville Village and Webster Village this year. Other than public facilities, funding that will be spent will be used to benefit community members county-wide.

Geographic Distribution

Target Area	Percentage of Funds
Monroe County Service Area block groups	100
Brighton	
Gates	
Henrietta	
Ogden	
Parma	
Penfield	
Perinton	
Rush	
Sweden	
Brockport	
Churchville	
East Rochester	
Fairport	
Hilton	
Pittsford	
Scottsville	

Target Area	Percentage of Funds
Webster	

Table 5 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Monroe County funding priorities are intended to provide public facilities and infrastructure improvement to municipalities where projects are in low-mod census or low mod clientele areas and public services activities, not to exceed 15% of the annual CDBG allocation, including program income. The funds proposed for Planning and Administration activities, including program income will not exceed 20% of the annual CDBG amount.

Discussion

Affordable Housing

AP-55 Affordable Housing - 91.420, 91.220(g)

Introduction

Monroe County through CDBG and HOME funds administers the Home Improvement Program (HIP) providing income eligible homeowners with grants and/or loans for needed repairs, thereby maintaining affordability. In addition, HOME funds are utilized to assist in the development of affordable rental housing for low-mod income seniors, families, and individuals with developmental and intellectual disabilities.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	70
Special-Needs	11
Total	81

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	21
Rehab of Existing Units	60
Acquisition of Existing Units	0
Total	81

Table 7 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing - 91.420, 91.220(h)

Introduction

The Rochester Housing Authority and The Fairport Urban Renewal Agency (FURA) manage the two existing publicly administered Section 8 Programs in the County. RHA currently administers the City/County Program and FURA administers the Fairport Program. To date, RHA maintains one (1) suburban public housing rental project in suburban Monroe County. This project, Antoinette Blackwell Estates was developed prior to a legal opinion stating that RHA is prohibited from owning property outside of the city of Rochester. The FURA Section 8 Program territory encompasses the Town of Macedon within Wayne County and the eastern part of Monroe County excluding the Town of Irondequoit and the City of Rochester. FURA administers eighteen (18) Section 8 Project-Based units, ten (10) at Crosman Senior Apartments and eight (8) at Fairport Apartments.

Current program demographics through FURA Section Program reflects 275 elderly and disabled families and 175 families with children. The average annual total household income is \$13,700. Each year, FURA assists 65-75 new families with 75% below 30% of the area median income.

Actions planned during the next year to address the needs to public housing

RHA will continue to provide quality affordable housing and services for its residents. As previously discussed, RHA meets with their resident councils, resident Commissioners, staff and neighborhood associations to address needs and discuss upcoming projects. The RHA takes all suggestions and recommendations from these sources and has a five-year Capital Improvement plan. Due to ever changing conditions, items are prioritized and can fluctuate within the plan from year to year. There are currently multiple projects in place and being planned for the upcoming year. Projects include renovation of sixteen units at the housing complex located at Federal Street. Renovations are scheduled to begin on the four unit building on Garson Avenue. RHA is in the process of replacing tubs at Kennedy Towers and multiple roofing jobs at some other RHA properties. The RHA is also planning a renovation project at the Atlantic Townhouse complex. In addition, RHA is in the process of reviewing and assessing their energy performance and may be entering into a contract to upgrade some of their mechanical and other energy use items/systems. RHA is working with HUD to convert three properties as part of the Rental Assistance Demonstration (RAD) program.

The RHA Residential Service Department is also working to partner with other agencies that can assist RHA residents in self-sufficiency initiatives and goals. Training, employment, and life skills are a focus in the upcoming year.

The Fairport Urban Renewal Agency Section 8 program increased from 393 vouchers to 497 vouchers through the Enhanced Voucher Section 8 program. As of May 1, 2016, in addition to the 497 vouchers for tenants receiving tenant-based assistance in privately owned units included in the FURA Housing Authority's Section 8 inventory, there were 741 families/households on the wait list. FURA re-opened

the wait list on September 1, 2014 after being closed for almost two years. Even after being closed for that length of time, and continually purging older non-responsive applications, the wait for families to be assisted still remains between 1 1/2 to 3 years. The demand for Section 8 assistance for families with extremely low-income limits makes up 66% of the wait list.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Rochester Housing Authority will continue to develop and promote its Section 3 program, resident councils, and advisory board. RHA's Resident Services department will continue to assist with resident needs and actively engage in homeownership opportunities and program development. RHA is committed to improving communication between management and its residents and program participants and continues to work with area partners to provide services.

The Fairport Urban Renewal Agency also administers the Family Self Sufficiency Program to promote families to be economically self-sufficient. In addition, FURA has also prioritized mobility and de-concentration, and has developed programs to lessen the impediments for low-income families to move to higher income areas of its jurisdiction.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Rochester Housing Authority is not designated as a troubled housing authority.

Discussion

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

Monroe County CD will continue to work with the Rochester/Monroe County Homeless Continuum of Care (CoC) to coordinate services to the homeless and provide outreach, emergency services and emergency shelters, transitional housing, and permanent supportive housing to persons with special needs. The CoC has incorporated the goals of Opening Doors to Ending Homelessness in its strategic planning. To end chronic homelessness, the CoC is obtaining commitments from permanent supportive housing (PSH) providers to give chronically homeless persons priority when a unit becomes vacant. To end veteran homelessness, the CoC is partnering with the Veterans Administration and supporting housing targeted to serving veterans. The CoC is emphasizing a rapid rehousing approach to end homelessness for families with dependent children. The Rochester/Monroe County Homeless CoC, in coordination and collaboration with Monroe County will continue to implement diversion as the first response to a housing crisis; emphasize a rapid exit/housing first approach; increase rapid rehousing, use progressive engagement in providing services. The Coordinated Access system implemented in 2014 will aid in reaching these goals using diversion and screening to ensure that the homeless are referred to the appropriate programs. The CoC's timeline is to end chronic homelessness by 2017; end homelessness for veterans by 2017; and end homelessness for families, youth, and children by 2020, setting a path to ending all homelessness.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Rapid Engagement Demonstration (RED) Team will continue to identify and engage the unsheltered homeless by using outreach conducted one to two nights a month. Veteran and mental health case managers will visit soup kitchens, libraries, and public places that unsheltered homeless adults frequent. Youth street outreach workers will continue to regularly engage homeless and at-risk youth. The objective is to link the unsheltered homeless with housing, services, and mainstream benefits. Youth service providers will continue to utilize street outreach workers who use a mobile unit to conduct ongoing, regular outreach efforts with homeless and at-risk youth. Homeless youth who agree to placement are transported to youth emergency shelters. The Chronically Homeless (CH) workgroup engages a wide group of stakeholders from various systems (health care, behavioral health, social services, faith-based community, homeless services, and many others) to triage unsheltered homeless. The group conducts monthly outreach on the street, reaching out to unsheltered homeless where they are and offering services, oftentimes repeating offers to assist them toward permanent housing and services, where appropriate. The group meets to discuss and find community solutions for those willing to be served. Assessments including housing, social, medical, and behavioral health needs and how they can be addressed. Of the unsheltered engagement cases followed over the year, DHS reported 40%

became permanently housed and reductions in the amount of time homelessness occurred. The prioritization of chronically homeless individuals has reduced the overall length of stay in shelters for homeless individuals and families. Street outreach "sweeps" are conducted bi-monthly to engage the unsheltered homeless in the locations where they are known to congregate (e.g., parking garages). Specialized Office of Mental Health outreach workers participate in all of these efforts, connecting workers who speak Spanish to the unsheltered homeless identified during street outreach sweeps.

Addressing the emergency shelter and transitional housing needs of homeless persons

According to the Point In Time Count (2016), in Monroe County, there were 576 persons in emergency shelter and 202 persons in transitional housing (see attached 2016 PIT and 2016 HIC). The emergency shelter numbers increased from the prior year with the addition of the temporary winter shelter to aid hard-to-serve homeless. The Rochester Emergency Action Committee for Homelessness (REACH) shelter used a Housing First model, was able to help chronic homeless who refused other placements (typically because of the more strict rules at other shelters) and those who had been sanctioned by MCDHS for non-compliance, and also those who had too many resources or hard-to-prove lack of resources to be eligible for services at other emergency shelters. The REACH shelter successfully took in 40 CH persons at PIT, and permanently housed over 60% of them within three months. Monroe County will continue to work with the CoC and its members to carry out outreach and services to homeless persons and to provide transitional housing to youth, veterans, victims of domestic violence, persons with drug or alcohol addictions and other homeless individuals and families.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

To end homelessness among households with dependent children, the CoC is investing in rapid rehousing so that those who enter emergency shelters exit quickly. It is also providing diversion assistance for those who have a viable alternative to a shelter but require some support. Rapid Rehousing programs in the community including the ESG funded projects are aimed at shortening the period of time that individuals and families experience homelessness and help to facilitate access to affordable housing. Education for landlords and property managers is provided through the ESG funded Rapid Rehousing Partnership (RRH) program. Education sessions, led by staff at Monroe County Department of Human Services are regularly offered, aimed at improving relationships with public and private permanent housing property managers and landlords in an effort to increase accessibility and tenure for homeless persons in housing options. The CoC plans to increase the number of homeless households with children assisted through RRH projects. RRH responds quickly, secures appropriate PH, and uses an array of mainstream benefits and supports to maximize resources. The RRH is being

expanded to serve a broader network of agencies, including those with emergency housing.

The Center for Youth Services, Hillside Children's Center, Salvation Army, and the Monroe County Youth Bureau will continue to provide housing and services for unaccompanied homeless youth. Outreach and drop in center activities focus on diverting youth from the homeless system. Youth providers have a common intake form, work together closely, and meet on a monthly basis to ensure that homeless youth have access to safe housing and services. In all cases, before a youth leaves a program, he/she is linked to a family member or other responsible, supportive adult. Youth providers will continue to work with Monroe County Office of Mental Health (OMH) to ensure access to mental health services and ease transition from the youth to the adult mental health system.

The Veteran's Administration (VA) and the Veteran's Outreach Center (VOC) will continue to exclusively serve veterans in the CoC geography. The VA and the Rochester Housing Authority (RHA) are partners for the HUD VASH program and have developed the local VASH referral/application process and coordinated support services. The VA also partners with two Salvation Army programs (Booth Haven and Safe Haven) that have beds for veterans through the Grant and Per Diem program. The VOC and the VA will continue to operate programs for returning veterans to welcome them back and link them with employment and mainstream resources to stabilize their income.

The average length of time that participants remain in Emergency Shelters (ES) is 17 days, in Transitional Housing (TH) 121 days, and in Permanent Supportive Housing (PSH) 63 days. To reduce this time of homelessness, the CoC has encouraged PSH providers to adopt a Housing First approach, which has resulted in many eliminating preconditions that are barriers to housing entry. In addition, ESG funds have been used for rapid rehousing efforts, especially for families, to keep them from becoming homeless. Data on the length of time that homeless individuals and families spend in CoC and ESG funded programs are included in HMIS and will be used to track changes.

(continued in Discussion section..)

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Discharge planning for health, criminal justice, foster care, and mental health institutions is the primary

mechanism to ensure that individuals avoid homelessness. Gaps in the system are alleviated by: homeless providers that work directly with discharge planning processes such as transitional housing for our Monroe County jail population that meets prior to exit with homeless shelter provider staff for bed-to-bed transitions; foster care discharge processes are informed by the Youth Coordinated Entry group; hospitals utilize Single Point of Access programs, Health Homes, and community partnerships, as well as investigate new transitional housing options via DSRIP Medicaid Redesign Team funding to ensure needs are met for this population and exits to homelessness do not occur. Monroe County Office of Mental Health also helps consider the needs of this population via initiatives such as the Rapid Engagement Deployment (RED) team for unsheltered homeless with mental health needs and OMH funded housing options for persons with mental illness. Homeless diversion approaches are used throughout Coordinated Entry. Persons seeking emergency shelter undergo "Diversion Assessment" to determine alternative options to resolving their housing crisis and to avoid entry into the homeless system/emergency shelter when an alternative plan can be developed.

Youth being discharged from foster care or other institutional settings typically return to their family of origin or another responsible family member or adult. When no such adult can be located, the youth is placed in a community program specifically designed to prepare youth for independent living. The CoC will continue to educate homeless providers about the importance of ensuring that youth are not discharged into homelessness. Shelters have been instructed to immediately contact the Monroe County Department of Human Services to report the failed discharge plan if a youth is attempting to access homeless services.

Through the HSN, the CoC will continue to work with hospital staff to develop protocols for those occasional times when appropriate stable housing cannot be located at discharge from the hospital.

Inpatient facilities licensed or operated by the New York State Office of Mental Health are encouraged to refer individuals to housing consistent with the level of care required by the patient and to not discharge patients until a comprehensive discharge plan is in place. Prior to discharge, individuals in need of supervised housing, and who agree to a referral, are referred to the Monroe County Single Point of Access (SPOA). The SPOA facility provides housing assistance for eligible individuals and connects persons to mental health care coordination services.

Ex-offenders are most frequently discharged to their families or to independent living under the supervision of parole. New York State Parole has contracts with several community agencies to place ex-offenders when no other housing can be located. The State is implementing a pilot project in Monroe County for effectively linking eligible individuals from this population to Health Homes, which will provide enhanced care management, ensuring that enrollees are linked to housing and social services supports. The CoC team and the Monroe County Re-Entry Task Force will continue to work closely together, utilizing common members, to assist ex-offenders to successfully transition back into the community.

Discussion

(continued from above Helping homeless persons section) To reduce the extent to which individuals and families leaving homelessness experience repeat homeless episodes, the CoC and ESG will utilize prevention, diversion, and short-term rental assistance and arrears payments. The Monroe County Department of Human Services Diversion unit will continue to assist those at risk of homelessness with payment for such costs as back taxes, mortgage payments, auto repairs, and tools/uniforms for jobs. Returns to homelessness are also decreased as a result of less stringent compliance demands for participants, automatic renewals of leases, and ensuring that discharges are in accordance with fair housing requirements. Data in HMIS can be used to determine if and when individuals and families are leaving TH, RRH, and PSH or experience another episode of homelessness. In those cases where either they exit to homelessness; they exit to permanent housing; but subsequently re-enter the homeless system in the CoC and ESG geography.

To improve the housing stability of persons in permanent supportive housing, the CoC will utilize the local Coordinated Access System, implemented in 2014, to improve the likelihood of placing individuals and families in housing where they would either stay longer or move more quickly to self-sufficiency. Special attention will be given to increasing access to mainstream supportive services and enhancing case/care management options to ensure effective integration of homeless housing and community-based services and supports. In addition, agencies will be encouraged to adopt a housing first model, which would allow more participants to remain in their units and reduce the number exiting a program because of alcohol or drug related compliance.

To increase participants' non-employment income, the CoC will continue to educate providers and supporting community outreach efforts. SSI/SSDI Outreach, Access, and Recovery (SOAR) program training is offered several times a year to provider staff members so that they are knowledgeable about the disability benefits programs administered by the Social Security Administration for eligible adults who are homeless or at risk of homelessness and have a mental illness or other qualifying disability. Staff is then prepared to assist participants to navigate the complex application system, ensure that the application is complete before submission, and make it more likely that disability benefits are approved.

In addition, the CoC will work to increase the percentage of all participants who increase employment income through individual-level and systemic change. Monroe County, in cooperation with the city of Rochester, the Rochester Housing Authority and coordination with Monroe County Department of Human Services employment coordinator, Urban League of Rochester YouthBuild, RochesterWorks, and other local training providers to increase Section 3 efforts.

One year goals for the number of households to be provided housing through the use of HOPWA for:
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing - 91.420, 91.220(j)

Introduction

In Monroe County, the need for affordable housing is especially acute for seniors and families. Poverty rates for suburban residents over 65 ranges from 5% in the town of Greece to nearly 9% in Irondequoit and a significant 17% in East Rochester (*ACS 2013, 5 Yr. Estimates*). Suburban Monroe County poverty is also deeply affected by race. While the overall poverty rate among white suburban families is 8.6%, for black households the poverty rate is 34.8%, and for Hispanic families, it is 35.5%. (*ACS 2013, 5 Yr. Estimates*) The greatest increase in older population among upstate MSAs is Rochester, at 39% for people between 55 and 74. Single parent families make up 30% of families in the city of Rochester.

In recent years many of Monroe County's twenty towns revised their comprehensive plans. When these were examined as part of the *Analysis of Impediments*, it was found that in every case where citizens' views were solicited regarding housing needs residents replied that local housing problems could be solved with more single family housing. No town expressed a need for rental housing, market rate or otherwise. Nonprofit developers, up against confrontational opposition, have chosen over the years to build mainly senior housing complexes, creating a significant lack of housing affordable particularly to families headed by single females, with most of those being minorities, and further concentrating poverty and race. At the same time, suburban Monroe County is experiencing a noteworthy increase in our senior population, which is outstripping senior housing development by a widening margin.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The *Analysis of Impediments* (AI) indicates that discrimination has been the major negative factor in locating housing for seniors and families. The Fair Housing Action Plan is a multi-year plan designed to address barriers to housing in Monroe County for low-income families and individuals and members of protected classes. One initiative undertaken to increase the availability of affordable housing continues to be presentations to town planning and zoning boards.

Discussion

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Actions planned to address obstacles to meeting underserved needs

Housing costs remain a serious burden to low and moderate-income families. The demands for resources continue to increase due to cuts in budgets at the town and village level and community service agencies. Monroe County will continue to focus efforts on the following initiatives: Creating and maintaining affordable housing stock; Continuing the Home Improvement Program to assist low income residents maintain the houses and pay for necessary repairs; Continuing to fund programs that assist job creation, retention and business expansion; Increase efforts to expand Section 3 by assisting contractors in hiring low income individuals and contracting with Section 3 businesses.

Actions planned to foster and maintain affordable housing

Creating, maintaining, and rehabbing affordable housing stock; prioritizing projects in communities where there is currently no affordable housing; continue to fund public works improvements in low and moderate income areas.

Actions planned to reduce lead-based paint hazards

Monroe County CD will continue to enforce actions specific to its housing programs in lead-based paint hazard identification, disclosure and reduction. These activities are expected to make up half of the repairs undertaken this year. Federal requirements for lead-safe work practices and contractor certifications have substantially increased the cost of home repairs, making it more difficult to accomplish all that is necessary to ensure that health and safety related deficiencies are corrected. All properties purchased through the County's First-Time Homebuyer Program must have inspections for lead-based paint hazards prior to final approval of applications for assistance. Purchase subsidies are only issued after receipt of inspection reports indicating that no lead-based paint hazards are present at the time of purchase. Proway Management, a Rochester-based lead paint testing firm, is currently under contract to provide risk assessment and clearance inspection services for the Home Improvement Program.

Monroe County Department of Public Health (MCDOPH) is the lead agency in regard to lead poisoning prevention. The MCDOPH received \$766,555 Healthy Neighborhoods grant for outreach from the NYS Department of Health (NYSDOH), which runs for five years starting April 1, 2014. The focus of the grant is primary prevention for Tobacco Control, Fire Safety, Lead Prevention, Indoor Air Quality, General Housing Conditions and Asthma. In the first year, Outreach workers will perform six hundred (600) initial visits in two additional zip codes (14605 and 14608) as well as the 14609, 14611 and 14621 zip codes, which have well documented public health and housing issues. A total of 150 follow-up visits are

required. A room-by-room inspection and a survey form will be completed for each home. Topics covered will include lead poisoning prevention (deteriorated paint, dust, cleaning and nutrition), fire safety issues, carbon monoxide, general sanitation issues, code violations, electrical problems and mold. Referrals will be made to MCDOHP programs and other agencies when problems are identified.

Lead Safe Work Practices Training - Since April 2010, the new federal law has required contractors to become EPA Lead Certified Renovators. The new Lead Renovation, Repair and Painting rule (LRRP) affects anyone who is paid to perform work that disturbs paint in housing and child-occupied facilities built before 1978. This would include residential rental property owners/managers, general contractors, maintenance personnel and trade contractors, including HVAC, painters, plumbers, carpenters and electricians. All persons conducting lead hazard control work that was ordered in a "Notice and Demand," and participating in the HUD grant must successfully complete an approved EPA Renovation, Repair & Painting initial 8-hour training. Prior to the commencement of lead hazard control work, the recipient of the "Notice and Demand" and/or property owner must submit proof of this training to the MCDOHP for all such persons. The Cornell School of Industrial Relations is the EPA-certified training provider again for 2016, where a total of 25 initial or refresher classes will be conducted. This year the training is again being paid for with funds from the Childhood Lead Poisoning Primary Prevention grant.

The Lead Poisoning Prevention Program received another grant from NYSDOH for \$372,904. This grant runs from October 1, 2015 through September 30, 2016. This program provides medical management, educational and environmental intervention for children with elevated blood lead levels of >15 ug/dl and their families. NYS Public Health Law 1370-1376A and Part 67 of the NYS Sanitary Code mandate services in response to reports of elevated blood lead levels in children.

Actions planned to reduce the number of poverty-level families

The Rochester/Monroe Anti-Poverty Initiative (RMAPI) has worked extensively with state, private, and not-for-profit partners to address reducing poverty in Monroe County. The RMAPI is actively working to develop comprehensive approaches to services, supports, employment, and housing to address poverty. Monroe County Community Development, City of Rochester, and other low income affordable housing tax credit programs include a set aside targeting persons experiencing homelessness. Block grants, SHHP grants, HHAP, STEPH grants target solutions to homelessness.

Actions planned to develop institutional structure

Monroe County CD will continue to work with its local partners to improve its institutional structure among key stakeholders within the Monroe County consortium, in order to improve program delivery and services to all community members.

Actions planned to enhance coordination between public and private housing and social service agencies

Monroe County CD will work collaboratively with the City of Rochester, local towns and villages and area service providers to enhance services and develop a more effective system.

Discussion

(Continued from above Lead section) Lead Program Public Health Sanitarians conduct environmental inspections of properties to find lead hazards in homes where children with elevated lead levels reside or spend considerable time. Any hazards found must be remediated using Lead Safe Work practices and the properties must achieve lead dust clearance in accordance with EPA standards. A Lead Program nurse ensures that children receive follow-up testing and care from their pediatric provider. Both sanitarians and nurses provide lead poisoning prevention education to parents and guardians.

The Childhood Lead Poisoning Prevention Program received a five year Childhood Lead Poisoning Primary Prevention grant from the NYSDOH for \$4,475,210 for properties that house young children, pregnant women and refugees will be made lead safe each year and residents and owners of these properties will be educated in lead poisoning prevention and other environmental health hazards in their homes including asthma triggers, mold, pest infestation, fire safety and carbon monoxide poisoning prevention. A MCDOPH Lead Program Public Health Sanitarian will visit these homes to conduct a lead inspection, a healthy home inspection and provide education. Properties found to have conditions conducive to lead poisoning will be designated as an "Area of High Risk" under Public Health Law and have a Notice and Demand issued to the property owner. In addition, the program is partnering with the Monroe County Department of Human Services (MCDHS). Units inspected by the City of Rochester and cleared more than 3 years ago of interior hazard per the City lead law, that house a family receiving Temporary Assistance with a child less than six-years old will be inspected by MCDOPH Lead Risk Assessors. The Program continues to expand the City of Rochester's existing Certificate of Occupancy activities and enhance efforts by performing additional lead visual inspections (2,880) and lead dust wipe test sampling (1,276).

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

This is not applicable. Monroe County does not participate in other forms of investment activities beyond those identified in Section 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Monroe County, through the HOME program, provides conditional grants up to \$8,000 (as of August 1, 2016) of down payment and closing cost assistance to income eligible applicants in the First-Time Homebuyer (FTHB) Program to reduce the cost of purchasing eligible single-family properties. At the time a FTHB applicant enters into a purchase agreement for an eligible property, they accept the amount, terms, and conditions of the grant by execution of a Buyer's Agreement. Monroe County also provides conditional grants and/or loans to eligible Home Improvement Program (HIP) participants for eligible rehabilitation activities. Participants execute a HIP agreement upon determination of eligibility and selection of a rehabilitation contractor, prior to the commencement of work.

At the time of closing for each homebuyer and upon completion of work and prior to payment of grant funds for home owners, a Note and a Mortgage is executed and recorded, securing the total grant funds awarded for the project. This obligates the participants to recapture provisions if they fail to reside in the property for the requisite affordability period. The recapture provisions in the Note and the Mortgage specify that if the net proceeds (defined as the sales price minus the cost of repaying outstanding mortgages and closing costs) are insufficient to repay the full amount of the subsidy, the homeowner will repay only a pro-rated portion of the subsidy, but never more than the net proceeds available from the sale. This HUD approved practice will remain in effect for all future homeownership activities under the HOME program.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

This is not applicable. Monroe County does not use HOME funds to acquire property.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

This is not applicable. Monroe County does not use HOME funds to refinance debt.

**Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

Monroe County continues to strictly adhere to the HUD-defined eligibility criteria for the ESG Program in setting standards for provisions of assistance and identifying community needs that can be implemented to align with the Federal Strategic Plan goals and HEARTH Act CoC Performance measures.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The County, in partnership with the City of Rochester and the Rochester/Monroe County Continuum of Care, has supported a Coordinated Assessment system with Coordinated Care Services, Inc. (CCSI), Lifeline 2-1-1 Goodwill, and Catholic Family Center. Homeless individuals and families are served via a hybrid system comprised of a physical location at the Monroe County Department of Human Services; a 2-1-1- call-in center (24/7) and dedicated hubs for special populations (Center for Youth for unaccompanied youth) and Willow (for domestic violence victims). Diversion screening occurs at each of these "entry" points with efforts made to develop an alternative solution to the housing crisis, to avoid the need to enter the homeless system via an emergency housing placement. Outreach teams conduct sweeps of unsheltered homeless persons, engaging them, offering services and housing, and connecting them for triage via the hybrid system. The Rochester Police Department FACET workers (family access crisis intervention team) also connect to 2-1-1 for triage and best first step in the homeless service system. The emergency shelters and transitional shelters are beginning to use a common assessment tool (the Vulnerability Index-SPDAT) to then create a housing plan for clients, and the CoC has a chronic homeless (CH) prioritization policy that will also be used as part of the coordinated entry process for all CH clients.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Monroe County, in collaboration with the City of Rochester, issued a joint RFP for the 2016-2017 ESG program year. Based on the input of the CoC and other stakeholders, the RFP included solicitation for Homelessness Prevention/Rapid Rehousing services, Coordinated Access-Street Outreach, Emergency Shelter/Shelter Diversion, and Essential Services.

Monroe County ESG funds will continue to fund Homelessness Prevention/Rapid Rehousing services and Community-wide Coordinated Access-Street Outreach services in collaboration with the local Continuum of Care, the Homeless Services Network and the City of Rochester.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

In compliance with Section 576.405(a), Monroe County and the City of Rochester, in our continued collaboration engaged persons who are currently or formerly homeless in our planning process and funding decisions. All ESG applications were reviewed by a group comprised of staff from Monroe County Community Development, the City of Rochester Neighborhood and Business Development, Monroe County Department of Human Services, the Rochester/Monroe County CoC coordinator, and a formerly homeless individual. Ranking was based on HUD-defined eligibility criteria, identified need, availability of eligible match, scope of services, and anticipated program outcomes.

5. Describe performance standards for evaluating ESG.

Performance standards for ESG recipients are required by HUD and have been developed in consultation with the CoC. The purpose of performance standards is to provide a measure for the ESG recipient and the CoC to evaluate each ESG service provider's effectiveness. It is anticipated that the County's performance standards for ESG activities will continue to evolve over time and will be developed to complement the CoC program performance measures. Specific performance standards that will be applied to the ESG Program are based on the proposed accomplishments of: Increase the range of housing options and related services for program participants; Increase the knowledge of rights and responsibilities through Tenant Education; Increase the number of program participants stably housed; Reduce participant transiency by providing opportunities for safe and affordable housing; Reduce the number of participants who have received prevention services from re-entering local shelters; preventing rapid rehousing participants from re-entering shelters.

Discussion

Attachments

Grantee SF-424's and Certification(s)

DMD Number: 4040-0004
Expiration Date: 03/1/2016

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: 06/16/2016	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: Monroe County		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 16-6002563	* c. Organizational DUNS: 0795732490000	
d. Address:		
* Street1: 50 W. Main Street	<input type="text"/>	
Street2: 0100 City Place	<input type="text"/>	
* City: Rochester	<input type="text"/>	
County/Parish: <input type="text"/>	<input type="text"/>	
* State: NY: New York	<input type="text"/>	
Province: <input type="text"/>	<input type="text"/>	
* Country: USA: UNITED STATES	<input type="text"/>	
* Zip / Postal Code: 14614-1293	<input type="text"/>	
e. Organizational Unit:		
Department Name: Planning and Development	Division Name: Community Development	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text"/>	* First Name: Chanh	
Middle Name: <input type="text"/>	<input type="text"/>	
* Last Name: Quach	<input type="text"/>	
Suffix: <input type="text"/>	<input type="text"/>	
Title: Community Development Manager		
Organizational Affiliation: Monroe County Department of Planning and Development		
* Telephone Number: 585-753-2000	Fax Number: 585-753-2028	
* Email: cquach@monroecounty.gov		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="B: County Government"/> Type of Applicant 2: Select Applicant Type: <input type="text"/> Type of Applicant 3: Select Applicant Type: <input type="text"/> * Other (specify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="U.S. Department of Housing and Urban Development"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14-239"/> CFDA Title: <input type="text"/>	
* 12. Funding Opportunity Number: <input type="text" value="N/A"/> * Title: <input type="text" value="N/A"/>	
13. Competition Identification Number: <input type="text"/> Title: <input type="text"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="Community Development Block Grant, HOME Investment Partnership Program, and Emergency Solutions Grant"/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424

16. Congressional Districts Of:
 * a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
 * a. Start Date: * b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="2,650,353.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value=""/>
* f. Program Income	<input type="text" value="270,000.00"/>
* g. TOTAL	<input type="text" value="2,920,353.00"/>

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?
 a. This application was made available to the State under the Executive Order 12372 Process for review on:
 b. Program is subject to E.O. 12372 but has not been selected by the State for review.
 c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)
 Yes No
 If "Yes", provide explanation and attach:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)
 ** I AGREE
 ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
 Middle Name:
 * Last Name:
 Suffix:
 * Title:
 * Telephone Number: Fax Number:
 * Email:
 * Signature of Authorized Representative: * Date Signed:



CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing – The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan – It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

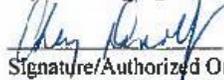
Anti-Lobbying – To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction – The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan – The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 – It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.


Signature/Authorized Official

Date 6-14-2016



Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available).
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) ~~2016~~ , ~~2017~~ (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R:

Compliance with Laws -- It will comply with applicable laws.

[Handwritten Signature] 6-14-2016
Signature/Authorized Official Date

MONROE COUNTY EXECUTIVE
Title



**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Cheryl Roberts 6/14/2016
Signature/Authorized Official Date

MONROE COUNTY EXECUTIVE
Title



Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Chay Duff 6-17-2016
Signatory/Authorized Official Date
MONROE COUNTY EXECUTIVE
Title



ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

Matching Funds – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction's consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Ken Dwyer
Signature/Authorized Official

6.14.2016
Date

MONROE COUNTY EXECUTIVE
Title



APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.