



# Department of Transportation

*Monroe County, New York*

**Adam J. Bello**  
*County Executive*

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*Director*

## **Permit Procedure - Installation of Artwork on Traffic Signal Cabinets Owned, Operated and/or Maintained by Monroe County Department of Transportation ("MCDOT")**

1. The placement of artwork on a traffic signal cabinet requires the issuance of a 136 Highway Work Permit from the MCDOT permits section. This permit expires one year after issuance; however, the conditions of this permit shall remain in place in perpetuity, or for as long as the artwork remains in place on the traffic control signal cabinet.
2. A color copy of the proposed artwork, type of paint and any materials used shall be provided with the permit for MCDOT review and approval.
3. Artwork shall not include any business logos, emblems, advertising, political or religious affiliations including figures.
4. Paint shall not be sprayed on Cabinet(s), as this could potentially damage the ventilation system and electrical components. Any damage cost incurred facilitating the artwork installation will be the sole responsibility of the permittee.
5. The permittee agrees to be responsible for the maintenance, upkeep and removal of the artwork placed on the Cabinet(s). The type of maintenance and/or repair required shall be at the sole discretion of MCDOT.
6. MCDOT reserves the right to change or remove the artwork at any time.
7. The color palette should be lighter tones, to avoid excess absorption of heat inside the Cabinet(s) which would shorten the life of the electronic equipment.
8. The lock, door handle, hinge, concrete base and any part of the cabinets that if painted would interfere with the Cabinet(s) ventilation system shall not be painted. For Cabinet(s) that provide ventilation through an overhang on the back, the underside of this overhang shall not be painted.
9. Please note that some damage to the artwork may occur as a result of routine operations by MCDOT and others. MCDOT assumes no liability for damage to any artwork painted on the Cabinet(s).
10. Prior to environmental sealing of the Cabinet(s) artwork, the permittee shall notify MCDOT 72 hours prior to for final inspection and approval.
11. Any existing traffic signal cabinet identification marking(s), communications antenna(s), reflective strip(s), etc. shall not be removed or painted over.

H:\Subject\Traffic Operations and Permits\PERMITS\136 and Fee Sheet\Traffic Control Cabinet Painting Procedures and Special Conditions 080524.docx

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