

**PERMIT FEE WORK SHEET**  
**MONROE COUNTY DEPARTMENT OF TRANSPORTATION**

Permit Number \_\_\_\_\_

(Prepare and submit one copy with 136 Highway Permit Applications)

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Signature: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Phone No. \_\_\_\_\_

CHECK TYPE OF OPERATION	C H E C K	REVIEW FEE	PERMIT FEE	SECURITY DEPOSIT REQUIRED (see Pg 2)	ADDITIONAL PERMIT FEES		PERMIT FEE SUBTOTAL
					NO. OF FEET OR POLES	TIMES UNIT RATE	
<b>COMMERCIAL/RESIDENTIAL ACCESSES</b>							
Residential Driveway-New		\$75	\$150	\$			
Residential Driveway-Resurface		\$25	\$50	\$			
Commercial Entrance-Resurface		\$50	\$200	\$			
Commercial Access	Major (Design Hour Volume>100)	\$150	\$550	\$			
	Minor (Design Hour Volume<100)	\$150	\$500	\$			
Subdivision Street Major and Minor Design		\$150	\$500	\$			
Construction Entrance/Temp. Access – residential		\$75	\$100	\$			
Construction Entrance/Temp. Access- for all other		\$75	\$250	\$			
<b>UNDERGROUND INSTALLATION BY PUSHING (&lt;2" dia.) OR OUT OF PAVEMENT EXCAVATION</b>							
Watermain/Sanitary/Storm Sewer Installation		\$75	\$150	\$		\$0.50 per LF (>250 LF)	
Pipe Roadside Ditch		\$75	\$150	\$			
Gas Main/ Duct/Buried Cable Installation		\$75	\$150	\$		\$0.50 per LF (>250 LF)	
Service Connection (Water, Gas, Electric, etc.)		\$75	\$150	\$		\$0.50 per LF (>250 LF)	
<b>UNDERGROUND INSTALLATION BY TUNNELING/BORING (&gt;2" diameter)</b>							
Watermain/Sanitary/Storm Sewer Installation		\$75	\$150	\$		\$0.25 per LF (>250 LF)	
Gas Main/Duct/Buried Cable Installation		\$75	\$150	\$		\$0.25 per LF (>250 LF)	
<b>UNDERGROUND INSTALLATION BY CUTTING PAVEMENT</b>							
Watermain/Sanitary/Storm Sewer Installation		\$150	\$500	\$		Additional pavement Cut Maint. Fee \$5/SF- Roads not recently maintained \$10/SF- Roads resurfaced in past 5 years \$15/SF- Road reconstructed in past 10 years (To be calculated by MCDOT)	
Gas Main /Duct/Buried Cable Installation		\$150	\$500	\$			
Service Connection (Water, Gas, Electric, etc.)		\$150	\$500	\$			
Cross Culverts	Major ≥ 6' span/all box culverts	\$150	\$550	\$			
	Minor < 6' span	\$150	\$500	\$			
<b>OVERHEAD INSTALLATION</b>							
Service Connection (Without a new pole)		\$75	\$150	N. A.			
Erecting Poles, Towers, Luminaires, Anchors		\$75	\$150	N. A.		\$2 per unit	
Running New Lines		\$75	\$150	N. A.		\$0.05 per LF (>250 LF)	
<b>MISCELLANEOUS</b>							
Annual Maintenance Permit - Use Form 6905P		0	\$800	N. A.			
Annual Driveway Paving Permit- Use Form 6905P		0	\$250	N. A.			
Divisible Load Permit		0	\$10	N. A.		\$10/truck/yr	
House Moving Permit		\$100	\$300	\$			
Special Hauling Permit		\$100	\$300	\$			
Permit Renewal Fee		\$50	\$50	N. A.			
Miscellaneous (See Reverse)		\$	\$	\$			
City Site Plan Reviews		\$ 250	N. A.	N. A.			
<b>TOTALS:</b> (Separate payments needed)							

Review fees

Sec. Deposits

Permit fees

- NO CASH.** Make checks payable to: **Director of Finance, County of Monroe**
- Separate payments are required for Review Fees, Permit Fees, and Security Deposits. **They cannot be combined.**
- Security Deposits of \$1000 or more must be paid by Mastercard/Visa, money order, cashiers, bank, or certified check.
- Security Deposits of less than \$1000, as well as all Review Fees and Permit Fees, can be paid by personal check.

## MISCELLANEOUS FEES CONTINUED

Operation	Review Fee	Security Deposit	Permit Fee	Operation	Review Fee	Security Deposit	Permit Fee
Traffic Signal Permit	\$300		\$550	Abandon Private Service	0		\$50
Modify Traffic Signal	\$150		\$500	Roof Drain/Sump Pump Discharge to Ditch	\$50		\$50
Storm Sewer Connection to Private Property >6"	\$100		\$350	Remove Existing Access	0		\$50
Storm Sewer Connection to Private Property <=6"	\$100		\$350	Replace Existing Culvert	\$75		\$150
Road Closing	\$150		\$300	Modify Existing Residential Access	\$75		\$150
Full Depth Shoulder	\$150		\$500	Handicap Ramp	\$50		\$50
By-Pass Lane	\$150		\$500	Detour	\$150		\$300
Left Turn Lane	\$150		\$500	Permanent or Temporary Sign	\$50		\$50
Modify Existing Commercial Access	\$150		\$350	Fill or Clean Drainage Ditch	0		\$50
Roadway Improvements	\$150		\$500	Grading and Seeding	0		\$50
Restriping Pavement	\$150		\$300	Test Pits or Soil Borings/Road	\$50		\$50
Sidewalk Installation	\$50		\$100	Tree Removal	\$25		\$35
Guiderail Modifications	\$50		\$100	MCDOT Requested Maintenance/Relocation	0		N.C.
Right - Of - Way Access Fee	\$50		\$100	Adopt - A - Highway Program	0		N.C.
School Warning Device	\$50		\$50	Monroe County In Bloom Program	0		N.C.
Fire Hydrant	0		\$50	<b>Other-As Determined by Co. Hwy Supt.</b>			

**Traffic Impact Report Review Fees :**

- \$1,500 for Major Traffic Impact Reports ( Trip Generation > 100 vehicles/peak hour)
- \$1,000 for Minor Traffic Impact Reports ( Trip Generation < = 100 vehicles/peak hour)
- \$ 500 for Traffic Analysis

## SECURITY DEPOSIT POLICY

Security Deposits are required for various construction activities on County Highways. The following is a list of those activities and the associated security deposit amounts.

Activity	Deposit	Activity	Deposit
Driveway Installations	\$200	Subdivision Entrance	\$1000
Piping Roadside Ditches	\$200	Commercial Entrances	\$1000
Open Cut Shoulder	\$2000	Remove Curbs or Gutters	\$2000
Open Cut One Lane	\$2000	By-Pass Lane, Full Depth Shoulder	\$2000
Open Cut Two Lanes	\$3000	Turn Lane	\$2000
Open Cut Three Lanes	\$4000	Right of Way Restoration in Lawn Area	\$2000
Open Cut Four Lanes	\$5000	Bores	\$3000
Parallel Cuts (Per Foot)	\$100	Signal Permits	\$5000
Open Cut > Four Lanes	\$5000 + \$1000/Lane > Four Lanes		

### SECURITY DEPOSITS WILL BE ACCEPTED IN THE FOLLOWING FORM:

- Security Deposits of \$1000 or more must be paid by:  
**Cashier's Check, Official Bank Check, Money Order, Certified Check or VISA/Mastercard**
- Security Deposits of less than \$1000 can be paid by personal check.

Utility companies and municipalities are exempt from providing security deposits.

The security deposit will not be released until all County and/or Town requirements are met. Security Deposits will be held for at least 30 days and up to a maximum of 1 year after the work is completed to the County's satisfaction as a guarantee of the work performed in the County right-of-way.

**Cost of Inspection and Supervision** - If, in the accounts kept by the Monroe County Department of Transportation, costs of supervision are found to be exceedingly high, the department reserves the right to bill the permittee for actual expenses incurred by the supervision and inspection of the permittee's project.